

## **Memorandum**

To: Policy Board Members and Alternates

From: Robert D. Miller, Director

Date: November 13, 2003

Subject: Procedures for Accessing the Community Oriented Public Safety Initiatives Reserve Fund

On August 18, 2003 the Policy Board passed a resolution dedicating \$1 million of NRP's Phase II revenues to "community oriented public safety activities". The resolution was unclear, however, about the source of the \$1 million. As was indicated in the legal opinion on establishing the fund, the allocation of these resources must occur based on strategies contained in neighborhood action plans.

The issue to be decided, and about which staff is unclear, is how these funds should be secured. The choices are as follows:

1. Deduct an amount proportionate to the neighborhoods part of the total Phase II allocation to neighborhoods from each neighborhoods allocation for Phase II. This spreads the burden across every neighborhood.
2. Deduct the amount of any request from the Community Oriented Public Safety Initiatives Reserve Fund from the Phase II allocation for the neighborhood requesting the funds. This makes each neighborhood accountable for their request from these funds.

The answer to this question may affect the level of individual neighborhood interest in pursuing these funds.

Staff has reviewed these options and also developed procedures that can be used to guide neighborhoods interested in funds from the Community Oriented Public Safety Initiatives Reserve. The proposed approach spreads the cost for the fund across all neighborhoods in proportion to the dollars they will be allocated in Phase II (Option 1 above). The proposed procedures for accessing this special fund meet the requirements of the legal opinion and make the process similar to the Early Access process that the Board has adopted previously and neighborhoods understand.

Based on my assessment of the needs of the NRP and the neighborhoods, I recommend approval of the following resolution:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) approves and adopts The Procedures for Accessing the NRP Community Oriented Public Safety Initiatives Reserve Fund attached to this memorandum as the process to be used in accessing these NRP funds; and

**RESOLVED FURTHER,** That the Director is hereby authorized and directed to inform the neighborhoods of the availability of these resources and the guidelines for accessing them.

**Procedures for Accessing the NRP Community Oriented Public Safety Initiatives Reserve Fund**

(Draft)

On August 18, 2003 the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board passed a resolution proposed by Council President Paul Ostrow that dedicates \$1 million of NRP's revenues to "community oriented public safety activities".

In order to qualify for these funds, the following conditions must be satisfied:

1. The funds must be used for community oriented public safety initiatives that are over and above the level included in the approved City budget for public safety services.
2. The expenditure must be approved by the neighborhood organization Board of Directors and the NRP Policy Board.
3. The expenditure will be for community oriented services such as: expansion of current levels of CCP/SAFE activities, bike patrols, foot patrols, and community-based and directed police presence.
4. The expenditure must be approved by the local precinct commander.
5. The request for approval must specify the Phase II neighborhood action plan strategy that the funds will be used for, how much is being requested, the type of costs that will be covered, and the time frame for expending the funds. The request should be transmitted with a letter signed by the neighborhood and the police precinct commander.
6. The activity being funded will be included in a neighborhood's Phase II action plan.

**The funds reserved for this pool have been deducted from the funds available to all neighborhoods in Phase II. As a result, neighborhoods with approved requests will not have the amount that they receive from the Community Oriented Public Safety Initiatives Reserve Fund deducted from their Phase II allocation.**