

## MEMORANDUM

To: NRP Policy Board Members and Alternates

From: Robert D. Miller, Director

Date: December 4, 2003

Subject: Whittier Neighborhood Phase II Advance

The NRP Policy Board approved the Whittier Phase II Neighborhood Action Plan on November 18, 2002. Approval of the Phase II Plan by the City Council has been delayed while the Council deliberated on a long term funding commitment to NRP. With the reduced funding for Phase II, funding allocations for each neighborhood are still in the process of being determined.

At the time the Whittier Phase II Participation Agreement was approved (July 2001), no funds were requested from the Phase II Plan Development Advance Fund to develop the neighborhood's Phase II Action Plan. The neighborhood's planning allotment from that fund of \$10,600 (50% of the \$21,200 of Phase I Participation Agreement Funds) is not sufficient to conduct the Phase II expenditure revision process and to bridge the gap until Phase II implementation funds can be accessed.

Attached is a request from the Whittier Alliance (WA) for up to \$30,000 from the Phase II Plan Development Advance Fund. The WA has taken significant steps to cut its expenses by reducing its staff and annual operating budget. It needs funds to continue operating, however, and a waiver to the Advance Funds guidelines to support the neighborhood while we transition into Phase II.

My staff reviewed this request with representatives from WA and I am recommending that we process this request through our Phase II Plan Development Advance Fund. This request will be considered an expenditure against the Phase II dollars that will be allocated to Whittier neighborhood.

Based on these considerations, I recommend Policy Board approval for the following resolution:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) hereby approves the use of up to \$30,000 from the Phase II Plan Development Advance Fund for the Whittier Neighborhood to revise their Phase II Neighborhood Revitalization Plan dated September 25, 2002, and to provide support for implementation of the Whittier Phase II Neighborhood Action Plan.

November 25, 2003

Neighborhood Revitalization Program  
Attn: Bob Miller  
Crown Roller Mill Building # 425  
105 Fifth Avenue South  
Minneapolis, MN 55401-2585

Dear Mr. Miller,

On behalf of the Whittier Alliance Board of Directors, I am writing to request a \$30,000 advance from our Phase 2 Plan Development Fund. Below is a list of reasons why the Whittier Alliance feels that this request is appropriate.

- 1.) The NRP Policy board approved the Whittier Alliance NRP Phase 2 plan dated September 25, 2002, on November 18, 2002.
- 2.) No plan development funds were requested when the NRP Policy board approved the participation agreement in July of 2001.
- 3.) The NRP policy permits up to 50% of Phase 1 planning costs from the advance development fund, however only \$21,200 of NRP funds was required, other funding sources were used to complete the Phase 1 plan.
- 4.) The Whittier Alliance has restructured its staff and reduced the annual operating budget by 59% from 2002 to 2003.
- 5.) The Phase 2 plan will need to be reviewed to bring it within the new allocation.
- 6.) We request \$30,000 to accomplish the re-plan.
- 7.) The advance will be drawn against Phase 2 allocation.
- 8.) These funds will be used to reconvene the NRP Steering committee and to bridge the gap until the Phase 2 funds are available.

Thank you for considering this request. We look forward to working with you in 2004!

Sincerely,

Marian Biehn, Board Chair  
Whittier Alliance