

Memorandum

Date: February 18, 2004
To: Policy Board Members and Alternates
From: Robert D. Miller, Director
Subject: Criteria for the COPS Reserve Fund

On January 26 the NRP Policy Board adopted Procedures for Accessing the NRP Community Oriented Public Safety (COPS) Initiatives Reserve Fund. At that time the Board also directed NRP staff to develop draft criteria for selecting proposals that would be funded from the \$1 million Community Oriented Public Safety (COPS) Fund for consideration by a Policy Board Task Force and the neighborhoods. The commitment by NRP staff was to have the criteria drafted by February 7. This assignment was completed.

A Task Force of interested Policy Board members reviewed the draft criteria on February 10, made modifications, and directed their distribution for neighborhood review and comment. The proposed criteria were mailed and e-mailed to neighborhoods for their review and comment and discussed during the open hours on February 11 and February 17. Nine neighborhoods sent representatives to these sessions.

Because the Policy Board has already decided that the proposals for use of the COPS fund must be submitted by April 1, the eligibility and selection criteria need to be adopted by the Policy Board as soon as possible to give neighborhoods enough time to develop their proposals.

Attached is a copy of the draft Criteria for the NRP Community Oriented Public Safety Initiatives Reserve Fund for action by the Board. The draft contains changes recommended by neighborhoods and by Policy Board members. Many of these criteria were included in the action taken by the Board on January 26. Several neighborhood representatives asked for the lists to be consolidated to make the process and criteria easier to follow and understand.

Based on the comments and suggestions received from the Task Force, neighborhoods and Policy Board members, I recommend approval of the following resolution:

RESOLVED: That the Minneapolis Neighborhood Revitalization Policy Board (Board) approves and adopts the Eligibility and Selection Criteria for the NRP Community Oriented Public Safety Initiatives Reserve Fund attached to this memorandum as the criteria to be used in accessing these NRP funds; and

RESOLVED FURTHER: That the Director is hereby authorized and directed to distribute these guidelines to the neighborhoods.

**Criteria for the NRP
Community Oriented Public Safety Initiatives Reserve Fund
(Draft)**

Eligibility Criteria

- 1. Funds must be for police hours that are over and above the level included in the 2004 City Budget for police services proposed by the Mayor in August, 2003.**
- 2. The expenditure must be for community oriented public safety services that use police hours at straight time for activities such as: expansion of current levels of CCP/SAFE service, bike patrols, foot patrols, and community based and local precinct commander directed police presence.**
- 3. The proposed expenditure plan must be approved and submitted by the neighborhood organization Board of Directors or by a group of neighborhood organizations, and must be developed in consultation with the local precinct commander.**
- 4. The proposed budget must show police hours paid at straight time rates, with no overhead allowance.**
- 5. The proposal must include:**
 - a.) The neighborhood action plan strategy for which the funds will be used;**
 - b.) A description of the process used to develop and approve the neighborhood strategy;**
 - c.) A budget that shows the type of costs to be covered and the total amount requested;**
 - d.) The outcomes expected and the measures that will be used to assess results;**
 - e.) The time frame for expending funds;**
 - f.) A plan for the precinct to report to the neighborhood on the hours expended and results achieved; and**
 - g.) How each of the selection criteria below is being addressed in the plan.**

(Note: A neighborhood does not have to be in Phase II or eligible for Phase II to participate in this program)

7. **If the neighborhood has an existing, approved or modified NRP action plan strategy (either Phase I or Phase II) that is consistent with the proposed use of these reserve funds, the neighborhood organization board has the authority to approve the reserve fund request. Otherwise, the neighborhood must also approve the reserve fund request at a neighborhood-wide general attendance meeting, promoted through broad means (such as flyers, newspaper ads/articles, etc.).**
8. **The amount that is requested by a single neighborhood organization must be \$100,000 or less. The maximum amount that may be requested by a collaboration of neighborhood organizations is \$250,000, regardless of the number of neighborhoods included in the collaboration.**
9. **The NRP Policy Board must approve the proposed plan before any expenditure occurs.**
10. **Proposals must be submitted to the NRP Office (Room 425, 105 5th Avenue S., Minneapolis, 55401) by April 1, 2004. Collaborative plans among neighborhoods in a precinct are encouraged.**

The funds reserved for this pool have been deducted from the funds available to neighborhoods in Phase II and were deducted before the individual neighborhood allocations were calculated. As a result, neighborhoods with approved requests will not have the amount that they receive from the Community Oriented Public Safety Initiatives Reserve Fund deducted from their neighborhood Phase II allocation.

Selection Criteria
(Draft)

<u>Maximum Points</u>	<u>Criteria</u>
30	1. The crimes addressed are: 20 Serious (Part 1) Uniform Crime Reports (i.e. murder, forcible rape, robbery, aggravated assault, burglary, larceny-theft, motor vehicle theft, and arson 10 Crimes that adversely impact neighborhood livability (i.e. fraud, simple assault, vandalism, prostitution, drugs, disorderly conduct etc.)
20	2. The extent to which the proposed plan addresses the top public safety priorities identified by the neighborhood.
15	3. The extent to which neighborhood participation and involvement is an integral part of the policing plan.
10	4. The extent to which the proposal will be simple to implement, easy to monitor and includes reports back to the neighborhood.
10	5. The level of evident cooperation between the neighborhood and police precinct in developing the proposed plan.
10	6. The evidence that the plan will help meet the needs of the precinct and its neighborhoods as a whole.
5	7. The evidence that the plan addresses the needs of more than one neighborhood and is supported by all of the affected neighborhoods.

Program Guidelines

- 1. Proposals may be funded in full, partially or not at all.**
- 2. Funds can be used only for police hours worked following approval of a request.**
- 3. Funds must be expended by 12/31/2004.**
- 4. The total funds for all approved proposals shall be a maximum of \$1 million.**