

Memorandum

Date: May 11, 2004

To: Policy Board Members and Alternates

From: Robert D. Miller, Director

Subject: Phase II Participation Agreements

At the April 19 Policy Board meeting it was requested that the Board agenda for May include discussion of a revised process for approving Participation Agreements. It was also suggested that the Board provide the Director with some authority to approve requests for funds from the Phase II Plan Development Fund. Both of these suggestions were offered to make the approval process more timely, efficient and cost effective.

The Participation Agreement Guidelines presented to the Board on May 15, 2001 have been used as the format for all of the Participation Agreements referred to the Board for approval since that date. Of the more than 20 Agreements brought to the Board for approval, none have been referred back to the neighborhood for additional work or significantly revised by the Board. NRP staff reviews these agreements very carefully before they are submitted for approval and revisions that are suggested are incorporated before the proposed agreement is submitted to the Board.

At its meeting of October 21, 2001 the Policy Board approved, in resolution NRP/FR#2001-16, an increase of \$ 665,711 in the Phase II Plan Development Advance Fund. In that same resolution, the Board approved the following language: "RESOLVED FURTHER: That the NRP staff shall review all requests for allocations from the Phase II Plan Development Advance Fund and the allocations may be approved by the NRP Director if they are for \$50,000 or less or by the Board if they are for more than \$50,000".

The Director chose not to exercise the authority granted to him in NRP/FR#2001-16 to approve Phase II Plan Development Advance Fund requests of \$50,000 or less. He decided that all of the allocations from the Phase II Plan Development Advance Fund should be approved by the Board, regardless of their amount, until the Board became comfortable with the quality of the Participation Agreements, the extensiveness of the staff review, and the content of the requests for Phase II support. Resolution NRP/FR#2001-16 did not give the Director any authority to approve Participation Agreements.

It appears that the Board members are satisfied with the quality of the review being conducted and the content of the requests for Phase II support and that the Director should reconsider his position on approving Phase II Plan Development Advance Fund requests. Clearly, deleting the referral to the Board for some of these decisions can save time and costs. Based on the actions taken by the Board on Participation Agreements and the requests that have been made by Board members for consideration of a revised approval process, I further recommend that the Board adopt the following resolution:

RESOLVED: That the Minneapolis Neighborhood Revitalization Policy Board (Board) authorizes the NRP Director to approve Participation Agreements for Phase II that meet the Participation Agreement Guidelines approved on May 21, 2001; and

RESOLVED FURTHER: That the Director provides the Board with a written update each month showing approved Participation Agreements and allocations and expenditures approved by either the Director or the Board from the Phase II Plan Development Advance Fund.

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Subject: Phase II Plan Development Appropriations, Allocations and Expenditures

Attached is the most recent update on the status of the Phase II Plan Development Fund. This fund was established in November, 2000 by the Board to support neighborhoods eligible for Phase II with their Phase I reviews and Phase II plan development activities. A total of 21 neighborhoods have satisfied the eligibility criteria for Phase II and have initiated their Phase I reviews or begun development of their Phase II plans. The fund has an unallocated remaining balance of \$629,530.

The funds allocated from these appropriations are considered an advance against the neighborhoods Phase II allocation and will be included in their Phase II Neighborhood Action Plan.

Phase II Plan Development Appropriations, Allocations and Expenditures									
Phase II Funds									
Neighborhood	Date Approved	Amount	Expenditures						
			2001	2002	2003	2004	2005	Total	Balance
Blanket Appropriation	11/20/00	\$ 1,000,000.00							
Blanket Appropriation Addition	10/22/01	\$ 665,711.00							
Subtotal		\$ 1,665,711.00							
Jordan	11/20/00	\$ 97,711.00	\$ 40,826.92	\$ 36,710.12	\$ 18,635.45			\$ 96,172.49	\$ 1,538.51
Seward	5/21/01	\$ 40,000.00	\$ 10,000.00	\$ 30,000.00				\$ 40,000.00	\$ -
Stevens Square	5/21/01	\$ 25,000.00							\$ 25,000.00
Nicollet Island/East Bank		\$ 3,000.00	\$ 2,500.00					\$ 2,500.00	\$ 500.00
Hale, Page, Diamond Lake	10/22/01	\$ 36,570.00		\$ 36,570.00				\$ 36,570.00	\$ -
Field, Regina, Northrop	10/22/01	\$ 44,000.00		\$ 44,000.00				\$ 44,000.00	\$ -
Powderhorn Park	1/28/02	\$ 39,770.00		\$ 39,770.00				\$ 39,770.00	\$ -
Armatage	3/25/02	\$ 23,111.00		\$ 9,669.19	\$ 8,867.83			\$ 18,537.02	\$ 4,573.98
Logan Park	8/19/02	\$ 3,500.00		\$ 3,500.00				\$ 3,500.00	\$ -
Fulton	8/19/02	\$ 14,000.00			\$ 6,110.75			\$ 6,110.75	\$ 7,889.25
Logan Park	9/23/02	\$ 21,800.00		\$ 9,150.88	\$ 12,649.12			\$ 21,800.00	\$ -
Hale, Page, Diamond Lake	11/18/02	\$ 69,620.00			\$ 49,767.74			\$ 49,767.74	\$ 19,852.26
Powderhorn Park	12/23/02	\$ 75,000.00						\$ -	\$ 75,000.00
Logan Park	2/24/03	\$ 23,600.00			\$ 14,893.96			\$ 14,893.96	\$ 8,706.04
Field, Regina, Northrop	2/24/03	\$ 60,142.00			\$ 35,109.94			\$ 35,109.94	\$ 25,032.06
Longfellow	2/24/03	\$ 50,000.00						\$ -	\$ 50,000.00
Jordan	6/30/03	\$ 20,000.00						\$ -	\$ 20,000.00
Linden Hills	7/10/03	\$ 29,445.50			\$ 7,000.00			\$ 7,000.00	\$ 22,445.50
Corcoran	7/21/03	\$ 35,232.50						\$ -	\$ 35,232.50
Seward	7/21/03	\$ 35,000.00			\$ 8,750.00			\$ 8,750.00	\$ 26,250.00
Standish-Ericsson	8/18/03	\$ 39,578.00						\$ -	\$ 39,578.00
St. Anthony West	8/21/03	\$ 2,500.00						\$ -	\$ 2,500.00
Powderhorn Park	11/17/03	\$ 75,000.00			\$ 72,720.41			\$ 72,720.41	\$ 2,279.59
Whittier	12/15/03	\$ 30,000.00						\$ -	\$ 30,000.00
Audubon Park	12/15/03	\$ 10,500.00						\$ -	\$ 10,500.00
Bancroft	12/15/03	\$ 19,825.00						\$ -	\$ 19,825.00
Longfellow	1/26/04	\$ 24,392.50						\$ -	\$ 24,392.50
Bottineau	3/22/04	\$ 7,900.00						\$ -	\$ 7,900.00
Prospect Park	4/19/04	\$ 14,412.00						\$ -	\$ 14,412.00
Standish-Ericsson	4/19/04	\$ 47,145.00						\$ -	\$ 47,145.00
East Harriet Farmstead	4/19/04	\$ 6,426.50						\$ -	\$ 6,426.50
Columbia Park	4/19/04	\$ 12,000.00						\$ -	\$ 12,000.00
Total		\$ 1,036,181.00	\$ 53,326.92	\$ 209,370.19	\$ 234,505.20			\$ 497,202.31	\$ 538,978.69
Remaining Balance		\$ 629,530.00							
Phase I Funds									
	Phase I								
Powderhorn Park	\$ 79,000		\$ 76,730.19	\$ 2,269.81					
East Harriet	\$ 99,258		\$ 8,918.87	\$ 22,985.93					
Whittier	\$ 25,000			\$ 25,000.00					
Field, Regina, Northrop	\$ 9,150			\$ 8,843.15					
Loring Park	\$ 7,500			\$ 7,500.00					
Whittier	\$ 15,000			\$ 10,000.00					
Longfellow	\$ 50,000								
Total	\$ 284,908		\$ 85,649.06	\$ 76,598.89					
Revised 5/11/2004									