

To: NRP Policy Board Members and Alternates

From: Robert D. Miller, Director

Date: April 25, 2005

Re: Request to Increase 2005 Appropriation to Cover Remaining 2004 Obligations

The Policy Board approved an original 2004 NRP Administrative Budget of \$1,612,098.00. It increased that budget to \$1,708,348 through a separate action during 2004 to pay for obligations rolled over from 2003.

At the end of the final period for making payments on expenditures for the 2004 Budget, there were various contracts, agreements and other obligations with unspent balances. These outstanding 2004 obligations totaled \$110,943.12 (see attached "2004 Remaining Obligations" memo).

In order to satisfy these obligations, it is necessary that we increase the 2005 appropriation by \$110,943.12.

2004 Budget (original)	\$1,612,098.00
2004 Budget (revised)	1,708,348.00
<u>2004 Expenditures</u>	<u>(1,708,348.00)</u>
2004 Unspent Budget	\$ 0.00

Appropriation needed to meet remaining 2004 obligations \$ 110,943.12

I, therefore recommend approval of the following resolution:

RESOLVED: That the Minneapolis Neighborhood Revitalization Policy Board (Board) hereby approves an increase of \$110,943.12 to the 2005 NRP Administrative Budget to satisfy remaining 2004 budget obligations; and,

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RESOLVED FURTHER: That the Board hereby authorizes the Director to request that the City Council and Mayor: [a] amend the 2005 City of Minneapolis General Operating Resolution by increasing the NRP Program Fund (CNR0) by \$110,943.12; and [b] authorize the appropriate City officers to enter into any necessary contracts or agreements to implement the activities above.

April 19, 2005

To: Robert D. Miller

From: Jack Whitehurst

Re: Remaining 2004 Obligations

The following obligations under the 2004 Administrative Budget (Fund 2300) were outstanding at the end of the final 2004 accounting period:

Vendor Name	Description	Amount
MTN	Video services for NRP	\$13,950.00
Great America Leasing	Lease Agreement for NRP Copiers	\$5,325.00
Kennedy & Graven	Legal Services for NRP	\$7,502.00
Gavzy Group	NRP Information Systems Development	\$3,453.69
ISystems, Inc.	NRP Web and Information System Support	\$6,385.00
Mike Wilson & Assoc.	Audit Services	\$13,950.00
City of Minneapolis - CPED	2004 NRP Administrative Fees	\$60,377.43
Total		\$110,943.12