

## **Memorandum**

To: Policy Board Members and Alternates

From: Robert D. Miller, Director

Date: June 25, 2007

Subject: Elliot Park Plan Modifications: Phase I #21 and Phase II #3

Elliot Park Neighborhood, Inc. is requesting that their Phase I and Phase II Neighborhood Action Plans be modified by moving \$615,925.72 of NRP Phase I Program Income and funds remaining as non-contracted to strategies in the Phase II Neighborhood Action Plan. The modification would move resources as follows:

### **From: Phase I**

Economic Development Strategy, Business Development Loan Fund h, Undesignated Loan Fund - (\$241,750.67 - program income)

Economic Development Strategy, Business Development Loan Fund h, Undesignated Loan Fund - (\$35,700 - non-contracted funds)

Housing and Environment Strategy 3.1, Hinkle Murphy ADA compliance (\$166,002.05 - program income)

Housing and Environment Strategy 3.6, Housing Loan/Grant Program (\$172,473.00 - program income)

### **To: Phase II**

Housing and Economic Development Strategy 2.2.1.1, Chicago Avenue Commercial Corridor (\$190,176.72)

Housing and Economic Development Strategy 2.3.2.1, Business Opportunities (\$148,749)

Community Livability and Public Realm Improvements Strategy 3.2.1.1, Community Building (\$138,500)

EPNI's Importance to Elliot Park Strategy 4.1.1.1.b, Sustain the neighborhood association (\$138,500)

This reallocation of funds will closeout the Phase I NRP Neighborhood Action Plan and move these resources to under-funded or non-funded activities in the neighborhood's approved Phase II Neighborhood Action Plan.

Based on my review of this request, I find that:

1. The request (\$615,925.72) reallocates more than 10% but less than 35% of the total NRP plan allocation between existing Phase I and Phase II plan strategies.
2. EPNI followed the process required by the "Policy on Changing Approved Neighborhood Action Plans and Early Access Requests."
3. The Elliot Park Neighborhood, Inc. (EPNI) Board of Directors approved the plan modification request on 2/12/07. The full community approved the plan modification request on 4/9/07.
4. This reallocation of funds closes out the Phase I NRP plan and moves the remaining funds to under-funded or non-funded activities in the neighborhood's approved Phase II Neighborhood Action Plan.
5. The proposed modification does not change the amount of NRP dollars committed to the neighborhood for its Phase I or Phase II Neighborhood Action Plans.

This modification request exceeds the threshold that would allow approval by the NRP Director. Therefore, I am requesting that the Policy Board review and approve the modification request. I recommend Policy Board approval of the following resolution:

**RESOLVED:** That, in accordance with its "Changing Approved Neighborhood Action Plans and Early Access Requests (amended Sept. 5, 1995)" policy, the Minneapolis Neighborhood Revitalization Policy Board (Board) hereby approves the following reallocation of \$615,925.72 of Elliot Park Phase I NRP funds to strategies in the Elliot Park Phase II Neighborhood Action Plan approved by the Policy Board on January 23, 2006.

**From: Phase I**

Economic Development Strategy, Business Development Loan Fund h, Undesignated Loan Fund - (\$241,750.67 - program income)

Economic Development Strategy, Business Development Loan Fund h, Undesignated Loan Fund - (\$35,700 - non-contracted funds)

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Housing and Environment Strategy 3.1, Hinkle Murphy ADA compliance (\$166,002.05 - program income)

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Community Livability and Public Realm Improvements Strategy 3.2.1.1, Community Building (\$138,500)

EPNI's Importance to Elliot Park Strategy 4.1.1.1.b, Sustain the neighborhood association (\$138,500)



# Plan Modification

FOR NRP OFFICE USE ONLY

NS review by: \_\_\_\_\_ date: \_\_\_\_\_

Team Leader Review by: \_\_\_\_\_ date: \_\_\_\_\_

NRP/CP review by: \_\_\_\_\_ date: \_\_\_\_\_

(revised spreadsheet attached)

Phase 1 Modification #: \_\_\_\_\_ 21 \_\_\_\_\_

Phase 2 Modification #: \_\_\_\_\_ 3 \_\_\_\_\_

fn: NRP Plan Mod Form rev.: 01-06-05

## Neighborhood:

Elliot Park

### I. Approval Process Checklist

*On the checklist below please indicate the type of modification you are requesting (Section IV, on the following page, will help you calculate the total NRP dollars affected by this Plan Modification). This will determine the approval process the neighborhood must follow. See NRP's Policy on "Changing Approved Neighborhood Action Plans and Early Access Requests - Amended 9/5/95" for more information.*

Type of Modification (check all that apply)	30 Day Notice	Neigh. Board Vote	Broad-based Support	NRP Legal Review	Final Approval
Makes a minor revision to an existing plan strategy -- no funding reallocation	To those affected	Yes	No	No	NRP Director
Reallocates \$25,000 or less between existing plan strategies	To those affected	Yes	No	No	NRP Director
Reallocates more than \$25,000 (but less than 10% of the total NRP plan allocation) between existing plan strategies	Broad notice	Yes	Yes	No	NRP Director, (he may request PB)
XXX Reallocates more than \$25,000 and more than 10% (but less than 35%) of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	MRT, PB
Reallocates more than 35% of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	MRT, PB & CC
Reallocates more than 25% of the total NRP plan allocation (within 12 months) between existing strategies	Broad notice	Yes	Yes	No	MRT, PB
Creates a new strategy within the total existing NRP plan allocation (regardless of the \$ amount)	Broad notice	Yes	Yes	Yes	MRT, PB & CC
Requests an increase in funding to the total existing NRP plan allocation	Broad notice	Yes	Yes	No	MRT, PB & CC

**II. Proposed Modification** (*Briefly describe the modification, indicating any required plan text changes -- if necessary, attach additional documentation*):

See Attached

**III. Rationale for Modification** (*Briefly describe why the neighborhood is requesting the proposed modification*):

See Attached

**IV. Proposed Reallocation of NRP Funds** (*List below any increases/decreases in NRP funds for plan strategies that will result through a reallocation of funds under this modification. Please consult with your NRP neighborhood specialist to complete this section*):

NRP Plan Information			Year	Current NRP Allocation	Proposed Change		Proposed New NRP Allocation	
Phase	Section	Goal, Objective, Strategy			+	-		
I	Economic Devel	Business Development Fund h. Undesignated loan fund	PI	241,750.67		241,750.67	0	
I	Economic Devel	Business Development Fund h. Undesignated loan fund	2000	140,000.00		35,700.00	104,300.00	
I	Housing and Envir	3.1, Hinkle-Murphy ADA compliance	PI	166,002.05		166,002.05	0	
I	Housing and Envir	3.6 Housing Loan/Grant Prog	PI	\$172,473.00		172,473.00	0	
II	Housing and Econ Development	2.2.1.1, Chicago Avenue Commercial Corridor	PIRO	95,000.00	35,700.00		130,700.00	
II	Housing and Econ Development	2.2.1.1, Chicago Avenue Commercial Corridor	PI	130,700.00	154,476.72		285,176.72	
II	Housing and Econ Development	2.3.2.1, Business Opportunities	PI	0	148,749.00		148,749.00	
II	Comm livability and public realm	3.2.1.1, Community Building	PI	0	138,500.00		138,500.00	
II	EPNI's importance to Elliot Park	4.1.1.1.b, Sustain the neighborhood association	PI	208,754.00	138,500.00		347,254.00	
<b>* Total NRP Funds affected by request</b>						615,925.72	615,925.72	

**Total NRP Funds under "Proposed Change: (+)" should equal Total NRP Funds under "Proposed Change: (-)"**

**V. Neighborhood Board Approval** (*Indicate when the neighborhood board took action on this proposed modification and attach a copy of the approved resolution, meeting minutes, or neighborhood transmittal letter*):

**Neighborhood Board Approval:**

Date:

**VI. Demonstration of Broad Neighborhood Support** (*If required by NRP's policy on "Changing Approved Neighborhood Action Plans and Early Access Requests" indicate by checking at least one of the boxes below how and when broad based neighborhood support was achieved. Attach appropriate documentation such as approved resolutions, sign-in sheets, meeting notices, copy of survey/interview, survey results, etc.*):

- Neighborhood-Wide General Attendance Meeting** (*with thirty day notice*)

Date:

**APPROVALS**

**NEIGHBORHOOD**

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

**NEIGHBORHOOD REVITALIZATION PROGRAM**

*Consistent with the Neighborhood Revitalization Program policy on "Changing Approved Neighborhood Action Plan and Early Access Requests" (as amended September 5, 1995), approval is granted for the specific changes included in your request.*

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

NRP DIRECTOR

*Signature by the NRP Director, after all necessary approvals have been given, constitutes formal approval of your plan modification request.*

**APPROVED BY:** NRP POLICY BOARD Date: \_\_\_\_\_

MPLS. CITY COUNCIL Date: \_\_\_\_\_

## ELLIOT PARK NEIGHBORHOOD PHASE II NRP ACTION PLAN

ACTIVITY	2004/05-EARLY ACCESS		2006		NRP	PROGRAM INCOME	PHASE I ROLLOVER	CHANGES
	NRP HOUSING	NRP OTHER	NRP HOUSING	NRP OTHER	PHASE II TOTAL			
<b>HOUSING AND COMMUNITY DEVELOPMENT (page 9)</b>								
1.1.1. Master Plan Implementation			380,000		380,000			
<b>MIXED-USE HOUSING AND ECONOMIC DEVELOPMENT (page 13)</b>								
2.1.1. Chicago Avenue Commercial Corridor				95,000	95,000		138,500.00	3
3.2.1. Business Opportunities					0		132,773.00	3
<b>COMMUNITY LIVABILITY/PUBLIC REALM IMPROVEMENTS (page 17)</b>								
1.3.1. Neighborhood Promotion				35,000	35,000			
2.1.1. Community Building					0		190,446.72	3
3.1.1. Community-Oriented Public Safety Initiative		see * below			-			
<b>EPNI'S IMPORTANCE TO THE ELLIOT PARK NEIGHBORHOOD (page 21)</b>								
1.1.1a. Plan Development		34,750			34,750		50,000.00	1
1.1.1b. Sustain the Neighborhood Association				133,754	133,754		229,476.00	2, 3
<b>TOTAL</b>	0	34,750	380,000	263,754	678,504	0.00	741,195.72	
APPROVED EARLY ACCESS - PLAN DEV'L		34,750			34,750			
<b>ACTION PLAN REQUEST</b>		<b>34,750</b>		<b>643,754</b>	<b>678,504</b>			
APPROVED EARLY ACCESS - COPSIRF *		8,970.00			8,970			
ADMINISTRATIVE FUNDS IN PLAN		34,750		133,754	168,504	24.83%		
ADMIN FUNDS FOR HOUSING					125,552			
TOTAL HOUSING ALLOCATION					505,552	74.51%		
AMOUNT AVAILABLE (70%) IN 1ST 3 YEARS **		34,750		440,203	474,953			

\* - The Elliot Park Community Oriented Public Safety Initiative (Community Livability/Public Realm Improvements 3.1.1.) was funded through the NRP Community Oriented Public Safety Initiatives Reserve Fund (COPSIRF) for a total of \$13,280. Final expenditures for this initiative are \$8,970. Since the allocation is from the Community Oriented Public Safety Initiatives Reserve Fund, the allocation is not included in the total Action Plan Request calculated above, nor does it count against the neighborhood's Phase II allocation.

\*\* - On March 22, 2004, the NRP Policy Board adopted a policy that requires each neighborhood to limit its Phase II Neighborhood Action Plan obligations to no more than 70% of their neighborhood allocation during the first three years following approval of its action plan.

**CHANGES:**

1. On March 29, 2005, the NRP Director approved a plan modification to reallocate \$50,000 of Phase I funds to Phase II strategy, Plan Development (EPNI's Importance to the Elliot Park Neighborhood 1.1.1a.). (This is Phase I Plan Modification #19 and Phase II Plan Modification #1.)
2. On January 24, 2006, (and again on March 7, 2006) the NRP Director approved a plan modification to reallocate \$75,000 of Phase I funds to Phase II strategy, Sustain the Neighborhood Association (EPNI's Importance to the Elliot Park Neighborhood 1.1.1b.). (This is Phase I Plan Modification #20 and Phase II Plan Modification #2.)
3. **PENDING:** On June 25, 2007, the NRP Director recommended to the Policy Board that it approve a modification to reallocate a total of \$615,925.72 from Phase I strategies to Phase II strategies. The funds are reallocated to the following Phase II strategies: (1) \$190,176.72 in Phase I funds to Chicago Avenue Commercial Corridor (Mixed-use Housing and Economic Development 2.1.1.); (2) \$148,749 in Phase I funds to Business Opportunities (Mixed-use Housing and Economic Development 3.2.1.); (3) \$138,500 in Phase I funds to Community Building (Community Livability/Public Realm Improvements 2.1.1.); and (4) \$138,500 in Phase I funds to Sustain the Neighborhood Association (EPNI's Importance to the Elliot Park Neighborhood 1.1.1b.). (This is Phase I Plan Modification #21 and Phase II Plan Modification #3.)

## ELLIOT PARK NEIGHBORHOOD PHASE II NRP ACTION PLAN

ACTIVITY	COMMENTS				CONTRACT ADMINISTRATOR			
<b>HOUSING AND COMMUNITY DEVELOPMENT (page 9)</b>								
1.1.1. Master Plan Implementation					NRP/CPED			
<b>MIXED-USE HOUSING AND ECONOMIC DEVELOPMENT (page 13)</b>								
2.1.1. Chicago Avenue Commercial Corridor					NRP/CPED			
3.2.1. Business Opportunities					CPED			
<b>COMMUNITY LIVABILITY/PUBLIC REALM IMPROVEMENTS (page 17)</b>								
1.3.1. Neighborhood Promotion					NRP/DFD			
2.1.1. Community Building					NRP			
3.1.1. Community-Oriented Public Safety Initiative					Police			
<b>EPNI'S IMPORTANCE TO THE ELLIOT PARK NEIGHBORHOOD (page 21)</b>								
1.1.1a. Plan Development					NRP			
1.1.1b. Sustain the Neighborhood Association					NRP			

Elliot Park Neighborhood Phase II NRP Action Plan (Elliot Park 2.xls)

Date Created: November 29, 2005

Last Revision: June 8, 2007

Prepared By: Robert Cooper, Finance, 673-5239