

Memorandum

To: Policy Board Members and Alternates

From: Robert D. Miller, Director

Date: October 17, 2007

Subject: Waite Park NRP Phase II Neighborhood Action Plan

The Waite Park Community Council (WPCC) is submitting their Phase II Neighborhood Action Plan for your review and adoption.

The Participation Agreement was approved July 23, 2007. The Waite Park Community Council (WPCC) requested and received \$10,000 from the Phase II Plan Development Advance Fund for their planning and notification activities. These funds were used for printing, postage, and distribution of the draft plan and notification to residents of the various planning and approval meetings.

The WPCC's NRP Steering Committee began developing their Phase II Neighborhood Action Plan (NAP) in 2006. With guidance from NRP staff and in anticipation of approval of their Participation Agreement, they conducted a survey, held out-reach interviews and facilitated a large Kick Off "Town Meeting" on February 22, 2007 to gather community input. The Plan was developed and drafted at a March 7, 2007 "Town Meeting" and sent out for review. The WPCC and the community at large approved the Phase II Neighborhood Action Plan April 4, 2007. The Plan was then reviewed by City staff and Departments and received legal review on August 20, 2007. Based on the comments received, minor revisions were then made.

The major strategy in the Phase II NAP is WBCC's Housing Program (72.6%) to address immediate and future housing needs. The NAP also includes: support for expanding services to students at Waite Park Community School, NE Middle School, and Edison High School; funds for addressing recreation needs at Waite Park Recreation Center; a strategy supporting continuing education and activity needs through Community Education; safety grants for organized Block Clubs; and mini grants for residential security and safety items.

Based upon the request of the neighborhood and my review of the Waite Park NRP Phase II Neighborhood Action Plan, I recommend the following:

WHEREAS: On April 19, 2004, the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board ("Board") approved a Phase II allocation for the Waite Park neighborhood of \$447,124 based on the Phase II revenues projected for NRP; and

WHEREAS: The Waite Park neighborhood conducted an extensive and inclusive Phase II neighborhood action plan development process; and

WHEREAS: The Waite Park NRP Phase II Neighborhood Action Plan requests a Phase II allocation at their guideline of \$447,124 and dedicates 70% of that allocation to housing programs, projects, services and activities.

BE IT RESOLVED: That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board ("Board") hereby accepts and adopts the Waite Park NRP Phase II Neighborhood Action Plan dated March 7, 2007; and

RESOLVED FURTHER: That the Board hereby authorizes the Director to request that the City Council and Mayor [a] approve the Waite Park NRP Phase II Neighborhood Action Plan, and specifically those parts of the Plan that fall under City jurisdiction, for their Phase II allocation of up to \$447,124; [b] amend the 2007 General Appropriation Resolution to increase the Fund CNR0 (NRP Fund) by \$312,986 from existing fund balance for implementation of the approved Plan; [c] and authorize the appropriate City officers to reserve the remaining \$124,138 for Plan implementation in a reserve account within Fund CNR0 for future years expenditures on the approved Plan provided that no more than 70% of the amount approved for the Plan (\$312,986) shall be obligated in the first three (3) years after approval of the Plan; and [d] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities above.

WAITE PARK NEIGHBORHOOD PHASE II ACTION PLAN

ACTIVITY	2004/07-EARLY ACCESS		ACTION PLAN		NRP	PROGRAM INCOME	PHASE I ROLLOVER	CHANGES
	NRP HOUSING	NRP OTHER	NRP HOUSING	NRP OTHER	PHASE II TOTAL			
COMMUNITY AND EDUCATION (page 5)								
1.1.A. Expand Services in Neighborhood Schools				40,260	40,260			
1.1.B. Waite Park Recreation Center Equip. and Supplies				38,257	38,257			
1.1.C. Community Education				10,000	10,000			
1.1.D. Waite Park Community Garden				5,500	5,500			
HOUSING (page 6)								
1.1.A. Emergency/Code Revolving Loan Program			199,529		199,529			
1.1.B. Home Improvement Revolving Loan Program			66,510		66,510			
SAFETY (page 7)								
1.1.A. Mini-Grants for Block Clubs/Residential Security			10,000	10,000	20,000			
1.1.B. COPSIRF		see * below			-			
ADMINISTRATION (page 8)								
1.1.A. Phase II Plan Development		10,000			10,000			
1.2.A. Community Information				57,068	57,068			
TOTAL	0	10,000	276,039	161,085	447,124	0.00	0.00	
APPROVED EARLY ACCESS - PLAN DEVELOPMENT	10,000				10,000			
ACTION PLAN REQUEST	10,000		437,124		447,124			
APPROVED COPSI RESERVE FUND *	7,321.88				7,321.88			
ADMINISTRATIVE FUNDS IN PLAN	10,000		57,068		67,068	15.00%		
ADMIN FUNDS FOR HOUSING					48,712			
TOTAL HOUSING ALLOCATION					324,751	72.63%		
2007 APPROPRIATION NEEDED			156,493		156,493			
2008 APPROPRIATION NEEDED			78,247		78,247			
2009 APPROPRIATION NEEDED			68,246		68,246			
AMOUNT AVAILABLE (70%) IN 1ST 3 YEARS **	10,000		302,986		312,986	70.00%		

* - The Holland, Windom Park, Nicollet Island/East Bank, Northeast Park, Audubon Park, Bottineau, Waite Park and St. Anthony East Community Oriented Public Safety Initiative (Safety 1.1.B.) was funded through the NRP Community Oriented Public Safety Initiatives Reserve Fund (COPSIRF) for a total of \$58,575; Waite Park's portion of the allocation is \$7,321.88. Final expenditures for this initiative are \$49,925.84; Waite Park's share of these expenditures is \$6,240.73. Since the allocation is from the Community Oriented Public Safety Initiatives Reserve Fund, the allocation is not included in the total Action Plan Request calculated above, nor does it count against the neighborhood's Phase II allocation.

** - On March 22, 2004, the NRP Policy Board adopted a policy that requires each neighborhood to limit its Phase II Neighborhood Action Plan obligations to no more than 70% of their neighborhood allocation during the first three years following approval of its action plan.

WAITE PARK NEIGHBORHOOD PHASE II ACTION PLAN

ACTIVITY	COMMENTS	CONTRACT ADMINISTRATOR
COMMUNITY AND EDUCATION (page 5)		
1.1.A. Expand Services in Neighborhood Schools		MPS
1.1.B. Waite Park Recreation Center Equip. and Supplies		MPRB
1.1.C. Community Education	\$5,500 for sports/arts prog.; \$4,500 for after-school prog.	MPS
1.1.D. Waite Park Community Garden		DFD
HOUSING (page 6)		
1.1.A. Emergency/Code Revolving Loan Program		DFD
1.1.B. Home Improvement Revolving Loan Program		DFD
SAFETY (page 7)		
1.1.A. Mini-Grants for Block Clubs/Residential Security	\$10,000 for block clubs; \$10,000 for security grants	DFD
1.1.B. COPSIRF		Police Dept.
ADMINISTRATION (page 8)		
1.1.A. Phase II Plan Development		NRP
1.2.A. Community Information		NRP

Waite Park Neighborhood Phase II Action Plan (Waite Park 2.xls)

Date Created: August 31, 2007

Last Revision: October 18, 2007

Prepared By: Robert Cooper, Finance, 673-5239

MINNEAPOLIS NEIGHBORHOOD REVITALIZATION PROGRAM

**Waite Park
Neighborhood Action Plan
Phase II**

October 17, 2007

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Waite Park

Waite Park Vision Statement

The neighbors of Waite Park Community envision a friendly and safe neighborhood, with a strong sense of community, and cooperation within the neighborhood, the school and neighborhood parks, and a strong sense of pride in the physical appearance of our homes and neighborhood.

Location and general characteristics

Waite Park neighborhood, a residential neighborhood in the city's northeast corner, is bound on the north by 37th Avenue Northeast, on the east by Stinson Boulevard, on the south by Saint Anthony Parkway and on the west by Central Avenue Northeast. The neighborhood is named for Edward Foote Waite, judge of the District Court of Hennepin County from 1911 to 1941. In 1887 the city incorporated most of the land in the neighborhood. By that time the railroad had built a large repair facility, the Shoreham Yards. The facility is still in use, while the land it's on is expected to be redeveloped.

Waite Park, as well as being a beautiful modern park, it is also the site of the Waite Park School and Community Center. The school opened in 1950 and was the first joint effort by a School and Park Board in the nation. In 1996 Waite Park School became a community school with Kindergarten to 6th grade students. Cavell Park and Demings Heights (also known as "Norway Hill") are also located within the Waite Park neighborhood.

Waite Park is a quiet neighborhood where residences and yards are well maintained. It is one of the youngest Minneapolis neighborhoods with most of the housing built between 1920 & 1960. Public transportation is convenient and three major bus routes serve the neighborhood.

Waite Park is an active and viable community with a neighborhood organization (the Waite Park Community Council (WPCC) that was incorporated in 1954.

The residents have a fairly high educational level and voter participation is high. The neighborhood has been home to two or three generations of hardworking people who owned their homes, raised families and are active in community affairs. Waite Park residents respect the stability of the past and look forward to the opportunities of the future. As long-time residents age and move out of their homes, young couples are moving into the neighborhood and starting families.

NRP Process

ORGANIZATION OF THE PLAN DEVELOPMENT EFFORT

Steering Committee

The Steering Committee for the NRP Phase II Neighborhood Action Plan development process was organized and operated by neighborhood residents and volunteers who are members of the WPCC. The Steering Committee was charged with managing the NRP Phase II development process and drafting the Neighborhood Action Plan. The Steering Committee will continue to exist until the NAP receives all necessary approvals. Meetings, activities, and actions of the Steering Committee have been publicized in the WPCC newsletter.

The Steering Committee is responsible for promoting involvement and presenting the draft Phase II NAP to the Waite Park Community Council (WPCC) Board for review and approval of its efforts.

Outreach

The WPCC did out-reach to residents for input in the plan development process to attract underrepresented groups with a survey delivered to every home and business. WPCC regularly produces the Waite Park Voice and notices of Phase II planning meetings were prominently placed in the newsletter and distributed throughout the neighborhood.

Plan Development

The NAP Phase II development process included analyzing the neighborhood survey responses and considering written submissions from the Parks, Community Education and the results from the previous Phase I NAP of Waite Park. Government and other partners were asked for support, guidance, and feedback during the process.

Action Plan Draft

The WPCC Steering Committee drafted the Waite Park NRP Phase II Neighborhood Action Plan on March 3, 2007. It was approved by the neighborhood (after 30-day notification period) at a Waite Park Community Council meeting on April 4, 2007. The WPCC Board reviewed the draft plan endorsed the adopted plan, and transmitted the Plan to NRP for approval.

Waite Park NRP Phase II Plan

Community & Education

Goal 1: Promote Waite Park as a Caring & Sharing Community

Objective 1: Enhance the neighborhood's community infrastructure

Relates to the following City Goals:

- Promote public, community, and private partnerships to address disparities and to support strong, healthy families and communities.
- Preserve and enhance our natural and historic environment and promote a clean, sustainable Minneapolis.

Strategy A. Provide funding to neighborhood schools to expand services to students and community.

- \$40,260 for Waite Park Community School, Northeast Middle School, Edison High School

Funding: NRP \$23,156 total for years 1,2,3. The remaining \$17,104 will be added in year 4.

Partners: Minneapolis School Board, residents, WPCC

Contract Manager: Minneapolis Public Schools

Strategy B. Provide funds to Waite Park Recreation Center

- \$38,257 Park equipment and supplies

Funding: NRP, \$21,155 total for years 1,2,3. The remaining \$17,102 will be added in year 4.

Partners: WPCC, Park & Recreation Board, neighborhood residents

Contract Manager: Minneapolis Park Board

Strategy C. Provide funds for community education program at Waite Park

- \$10,000 for sports & arts supplies and after school program
 1. Sports/Arts program \$5,500
 2. After school programs \$4,500

Funding: NRP \$10,000

Partners: Community Education, Minneapolis Public Schools, Minneapolis Park & Recreation Board, and WPCC
Contract Manager: Minneapolis Public Schools

Strategy D. Provide funds to the Waite Park Community Garden

- \$5,500 to rehabilitate the raised bed borders with long life plastic wood.

Funding: NRP \$5,500

Partners: NRP, WPCC, Residents

Contract Manager: DFD

Housing

Goal 1: Maintain the Housing Stock Of Waite Park

Objective1: Provide assistance for residential property owners to maintain and enhance their property.

Relates to the following City Goals:

- Maintain the physical infrastructure to ensure a healthy, vital, and safe City.
- Create an environment that maximizes economic development opportunities within Minneapolis by focusing on the City's physical and human assets.
- Foster the development and preservation of a mix of quality housing types that is available, affordable, meets current needs, and promotes future growth.
- Promote public, community, and private partnerships to address disparities and to support strong, healthy families and communities.

Strategy A. Establish a revolving loans program dedicated to emergency and City code-ordered work.

Loans will be made to eligible single-family and other owner-occupied (i.e. condos) homeowners with a sliding scale of interest rates based on need. A lottery will be used to select recipients. Individual loans will be capped at \$5,000.

Emergency loans may be approved for emergencies such as furnace repair or replacement, roof repairs or replacements, etc. City inspector ordered work is the other eligible purpose.

Funding: NRP \$139,670 total for years 1,2,3. The remaining \$59,859 will be added in year 4

Partners: WPCC, Third Party Administrator

Contract Manager: DFD

Strategy B. Establish a revolving loan program for general home improvement.

- Loans will be made to single-family and other owner-occupied (i.e. condos) homeowners with a sliding scale of interest rates based on need. A lottery will be used to select recipients. Individual loans will be capped at \$5,000.

Funding: NRP \$46,557 total for years 1,2,3. The remaining \$19,953 will be added in year 4

Partners: WPCC, Third Party Administrator

Contract Manager: DFD

Safety

Goal 1: Promote Waite Park as a Safe & Caring Community

Objective 1: Enhance the neighborhood's community relationships.

Relates to the following City Goal:

- Build communities where all people feel safe and trust the City's public safety professionals and systems.

Strategy A. Provide funds for block clubs and residential security grants

- \$10,000 will be allocated for mini-grants of up to \$100 to organized block clubs in Waite Park for non-food purposes such as copying expenses, block club signs, etc. and for crime prevention training seminars through community education.
- \$10,000 will be allocated for mini-grants for residential security and safety items up to \$50 per household (i.e. motion detector lights, window/door locks, etc.). Both owner-occupied and rental housing will be eligible.

Funding: NRP \$20,000

Partners: WPCC, Block Clubs, Residents

Contract Manager: DFD

Strategy B. Partner with Minneapolis Police Department and Northeast neighborhoods: Audubon Park, Bottineau, Holland, Nicollet Island/East Bank, Northeast Park, St Anthony East, and Windom Park to add directed patrols in high crime spots of the Lowry/Central Ave. area, with a major focus on property crime suppression.

Funding: NRP \$58,575 (Waite Park contribution \$7,321.88)

Administration

Goal 1. Community building through a strong community organization.

Objective 1: Create an NRP Steering Committee to conduct outreach and determine what residents would like to see in the Waite Park neighborhood.

City goal:

Deliver consistently high quality City services at a good value to our taxpayers.

Strategy A. Solicit volunteers to create a neighborhood survey, request feedback from people and businesses and assist in the development of the written Phase II neighborhood action plan.

Funding: NRP \$10,000

Timeline: Phase II Plan Development Funds

Partners: WPCC

Contract manager: NRP

Objective 2: Continue to provide information and community engagement services to the Waite Park residents.

Strategy A. Provide Funds for community information

1. Office supplies, phone, copying, membership to NE organizations, childcare, insurance, accounting, computer etc.
2. Newsletter, website and other communication expenses
3. Public Education Northeast (PEN) \$1,000

Funding: NRP \$36,948 total for years 1,2,3. The remaining \$20,120 will be added in year 4

Partners: WPCC, Residents, PEN

Contract Manager: NRP