

Memorandum

To: Policy Board Members and Alternates

From: Robert D. Miller, Director

Date: May 18, 2009

Subject: Kenwood Isles Neighborhood Phase II Plan Modification #1

The Policy Board adopted the Kenwood Isles Neighborhood (KIAA) NRP Phase II Neighborhood Action Plan on May 21, 2007. The Plan was adopted by the City Council on June 29, 2007.

During the final weeks before adoption of the Plan by the Policy Board in 2007, a footnote to the Phase II allocations adopted on April 19, 2004 was brought to the neighborhood's attention. This footnote indicated that no neighborhood should receive a Phase II allocation of less than \$100,000. The neighborhood decided, because of pending projects and the issues around Phase II funding in the spring of 2007, to proceed with their plan as the neighborhood adopted it at an allocation of \$85,600 and reserve the right to come back to the Policy Board at a later date to request the additional \$14,400 in Phase II funds. This request was approved by the Policy Board in the resolution adopted on May 21, 2007. (NRP / FR#2007-11)

KIAA now would like to be part of an environmental improvement project at Kenwood School by providing matching funds from the neighborhood. In order to do this KIAA will need some of the additional dollars reserved for them.

Our Plan Modification policy is the avenue by which a neighborhood can request additional funds. KIAA, in their plan modification request, has asked for these funds by increasing their Neighborhood Livability section by \$4,400 and by creating an additional strategy in their Housing Section, for a fund to support non-profit housing projects in other Minneapolis neighborhoods. They are reserving \$10,000 in this fund to help them meet our Phase II housing requirements.

At their annual meeting on May 4, 2009, KIAA adopted the following resolution:

WHEREAS: The Kenwood Isles NRP Phase II Neighborhood Action Plan, adopted by the Policy Board on May 21, 2007 and City Council on June 29, 2007 was funded at \$85,600, which was \$14,400 lower than the approved NRP Phase II allocation for Kenwood;

WHEREAS: The Policy Board as part of their resolution approving the Kenwood Phase II Neighborhood Action Plan reserved \$14,400 for Kenwood to request at a later date;

BE IT RESOLVED: That the Kenwood Isles Area Association (KIAA) requests the following modification of KIAA's Phase II NRP Neighborhood Action Plan (Plan), adopted May 7, 2007;

- 1) to increase the Plan's Neighborhood Livability strategy by \$4,400 from a total of \$25,600 to \$30,000 and;
- 2) to create an additional housing strategy to "Establish a fund for effective non-profit housing projects in other Minneapolis neighborhoods" with an allocation of \$10,000.

Based upon the request of the neighborhood and the resolution initially approving the Kenwood Phase II NRP Neighborhood Action Plan, I recommend adoption of the following resolution:

RESOLVED: That the Neighborhood Revitalization Program Policy Board, (Board) hereby adopts the Kenwood Isles Neighborhood (KIAA) Phase II NRP Neighborhood Action Plan Modification #1 by: 1) increasing the Neighborhood Livability Strategy (Part B, 1.1.1) by \$4,400 for a new total of \$30,000 and 2) creating a new housing strategy to "Establish a fund for effective non-profit housing projects in other Minneapolis neighborhoods" with an allocation of \$10,000 for this strategy. This increases the overall Plan allocation from \$85,600 to the \$100,000 approved by the Policy Board on April 19, 2004; and,

RESOLVED FURTHER: That the Board hereby authorizes the Director to request that the City Council and Mayor [a] approve the KIAA Phase II NRP Neighborhood Action Plan Modification #1 increasing the neighborhood's total Plan allocation by \$14,400 for a revised total allocation of \$100,000; [b] amend the 2009 General Appropriation Resolution by increasing the Community Planning & Economic Development Department (CPED) agency Fund 01CNR (CNR0-8900800) appropriation by \$20,000; and [c] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities.



Plan Modification

FOR NRP OFFICE USE ONLY

NS review by: _____ date: _____

Team Leader Review by: _____ date: _____

NRP/CP review by: _____ date: _____

(revised spreadsheet attached)

Phase 1 Modification #: _____

Phase 2 Modification #: _____ 1 _____

fn: NRP Plan Mod Form rev.: 11-19-07

Neighborhood:

WEST CALHOUN

I. Approval Process Checklist

On the checklist below please indicate the type of modification you are requesting (Section IV, on the following page, will help you calculate the total NRP dollars affected by this Plan Modification). This will determine the approval process the neighborhood must follow. See NRP's Policy on "Changing Approved Neighborhood Action Plans and Early Access Requests - Amended – 11/19/2007" for more information.

Type of Modification (check all that apply)	21 Day Notice	Neigh. Board Vote	Broad-based Support	NRP Legal Review	Final Approval
Makes a minor language revision to an existing plan strategy or rolls an existing Phase I strategy to the approved Phase II plan-- no funding reallocation	To those affected	Yes	No	No	NRP Director
Reallocates \$25,000 or less between existing plan strategies	To those affected	Yes	No	No	NRP Director
Reallocates more than \$25,000 (or up to 25% of the total NRP plan allocation) between existing plan strategies	Broad notice	Yes	Yes	No	NRP Director, (he may request PB)
Reallocates more than \$25,000 and more than 25% (and up to 40%) of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	PB
Reallocates 40% or more of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	PB & CC
Reallocates 40% or more of the total NRP plan allocation (within 12 months) between existing strategies	Broad notice	Yes	Yes	No	PB
X Creates a new strategy within the total existing NRP plan allocation (regardless of the \$ amount)	Broad notice	Yes	Yes	Yes	PB & CC
X Requests an increase in funding to the total existing NRP plan allocation	Broad notice	Yes	Yes	No	PB & CC

II. Proposed Modification (*Briefly describe the modification, indicating any required plan text changes -- if necessary, attach additional documentation*):

KIAA, at their annual meeting on May 4, 2009, adopted the KIAA Board’s recommendation to request a modification of KIAA's Phase II NRP Action Plan (Plan), adopted May 7, 2007; 1) to increase the Plan's Neighborhood Livability strategy by \$4,400 from a total of \$25,600 to \$30,000 and 2) to create an additional housing strategy to “Establish a fund for effective non-profit housing projects in other Minneapolis neighborhoods” with an allocation of \$10,000.

These modifications will increase the overall amount of KIAA's Phase II NRP Neighborhood Action Plan from \$85,600 to \$100,000. And will comply with Phase II housing requirements.

III. Rationale for Modification (*Briefly describe why the neighborhood is requesting the proposed modification*):

KIAA NRP Phase II Neighborhood Action Plan, adopted May 7, 2007, was adopted at an allocation of \$85,600. The neighborhood was unaware of an addendum resolution to the NRP Phase II Allocation Formulas that allowed every neighborhood at least \$100,000. Given the uncertainty of Phase II funds at the time and with the need to implement a pending project, the neighborhood agreed to have their plan adopted at the lower amount with the understanding that they reserved the right to request the additional \$14,400 at a future date. The neighborhood now has a project and a need for these additional funds and is requesting them through this plan modification.

IV. Proposed Reallocation of NRP Funds (*List below any increases/decreases in NRP funds for plan strategies that will result through a reallocation of funds under this modification. Please consult with your NRP neighborhood specialist to complete this section*):

Plan Location			Goal, Objective, Strategy	Year	Current NRP Allocation	Proposed Change		Proposed New NRP Allocation
Phase	Section	Page				+	-	
II	B	5	Neighborhood Livability 1.1.1	2007	25,600	4,400		30,000
II	A	4	Housing (new strategy) 1.3.1	2007	0	10,000		10,000
						14,400		

Total NRP Funds under "Proposed Change: (+)" should equal Total NRP Funds under "Proposed Change: (-)"

V. Neighborhood Board Approval (Indicate when the neighborhood board took action on this proposed modification and attach a copy of the approved resolution, meeting minutes, or neighborhood transmittal letter):

Neighborhood Board Approval:

Date:

VI. Demonstration of Broad Neighborhood Support (If required by NRP's policy on "Changing Approved Neighborhood Action Plans and Early Access Requests" indicate by checking at least one of the boxes below how and when broad based neighborhood support was achieved. Attach appropriate documentation such as approved resolutions, sign-in sheets, meeting notices, copy of survey/interview, survey results, etc.):

- Neighborhood-Wide General Attendance Meeting** (with twenty-one day notice)

Date:

- Three or More Focus Groups** (representative of neighborhood population)

Dates:

- Survey/Questionnaire** (with at least 20% response from all neighborhood households)

Date:

- Random Interview/Survey** (of at least 350 neigh. households, with a 75% response rate)

APPROVALS

NEIGHBORHOOD

Signed: _____ **Date:** _____

Title: _____

NEIGHBORHOOD REVITALIZATION PROGRAM

Consistent with the Neighborhood Revitalization Program policy on "Changing Approved Neighborhood Action Plan and Early Access Requests" (as amended November 19, 2007), approval is granted for the specific changes included in your request.

Signed: _____ **Date:** _____

NRP DIRECTOR

Signature by the NRP Director, after all necessary approvals have been given, constitutes formal approval of your plan modification request.

APPROVED BY: **NRP POLICY BOARD** **Date:** _____

MPLS. CITY COUNCIL **Date:** _____

Last Revision: May 7, 2009

KENWOOD ISLES PHASE II NRP ACTION PLAN

ACTIVITY	ACTION PLAN		NRP	PROGRAM INCOME	PHASE I ROLLOVER	CHANGES
	NRP HOUSING	NRP OTHER	PHASE II TOTAL			
HOUSING (page 4)						
1.1.1. Bridge for Runaway Youth	45,000		45,000			
1.2.1. Clare Housing	15,000		15,000			
1.3.1. Fund for Non-profit Housing Projects	10,000		10,000			1
Neighborhood Livability (page 5)						
1.1.1. Neighborhood Livability Projects		30,000	30,000			1
Implementation Support (page 5)						
1.1.1. Implementation Support			0			
TOTAL *	70,000	30,000	100,000	0.00	0.00	
ACTION PLAN REQUEST	100,000		100,000			
ADMINISTRATIVE FUNDS IN PLAN	0		0			
ADMIN FUNDS FOR HOUSING			0			
TOTAL HOUSING ALLOCATION			70,000	70.00%		
AMOUNT AVAILABLE IN 1ST 3 YEARS **	80,000		80,000			

* - On March 22, 2004, the NRP Policy Board adopted a policy that defined a minimum allocation for neighborhood groups as \$100,000. Therefore, there is an additional \$14,400 available to be allocated through this plan at a later date.

** - On March 22, 2004, the NRP Policy Board adopted a policy that requires each neighborhood to limit its Phase II Neighborhood Action Plan obligations to no more than 70% of their neighborhood allocation during the first three years following approval of its action plan. On April 28, 2008, the Policy Board approved the reallocation of unspent NRP funds to Phase II Neighborhood Action Plans, increasing the amount of funds available to neighborhoods during the first three years following action plan adoption to 74.15%. On October 27, 2008, the Policy Board revised its 2004 policy to allow access to neighborhoods to have access to 80% of their neighborhood allocation during the first three years following approval of its action plan.

CHANGES:

1. **PENDING:** On May 18, 2009, the NRP Director recommended NRP Policy Board and City Council approval of a plan modification to allocate an additional \$14,400 to the plan to the following strategies: (1) \$10,000 to a new strategy, Fund for Non-profit Housing Projects (Housing 1.3.1.); and (2) \$4,400 to Neighborhood Livability Projects (Neighborhood Livability 1.1.1.).

KENWOOD ISLES PHASE II NRP ACTION PLAN

ACTIVITY	COMMENTS	CONTRACT ADMINISTRATOR			
<u>HOUSING (page 4)</u>					
1.1.1. Bridge for Runaway Youth		CPED			
1.2.1. Clare Housing		CPED			
1.3.1. Fund for Non-profit Housing Projects	to be used in other neighs.	CPED			
<u>Neighborhood Livability (page 5)</u>					
1.1.1. Neighborhood Livability Projects	Specific projects TBD	TBD			
<u>Implementation Support (page 5)</u>					
1.1.1. Implementation Support	Future Ph. I Rollover	NRP			

Kenwood Isles Neighborhood Phase II NRP Action Plan (Kenwood 2.xls)

Date Created: May 4, 2007

Last Revision: May 7, 2009

Prepared By: Robert Cooper, Finance, 673-5239

In May 2007, the KIAA Annual Meeting approved the neighborhood's proposed Phase II NRP Action Plan, as recommended by the KIAA Board. The Phase II Plan assumed that the total NRP funding allocated to KIAA would be \$85,600, only 70% of which would be available in the following 3 years.

Shortly before KIAA's Plan was to be presented to the multi-jurisdictional NRP Policy Board, an old footnote was discovered; it mandated that no neighborhood's Phase II Plan should be based on less than \$100K! However, in view of the work that had been completed on KIAA's plan, and the fact that only 70% of the funding would be available, it was decided to proceed with the Plan's smaller total amount. KIAA's Phase II Plan was approved by the NRP Policy Board and ratified by the Minneapolis City Council. Since the Plan specified allocations to two reputable non-profit organizations providing affordable housing in other parts of Minneapolis, the contracts for KIAA's housing allocations were drafted and executed. The recipients of that money, The Bridge for Runaway Youth and Clare Housing/Apartments have spent these funds (\$60,000).

Since that time, however, surprisingly, we've learned that the projections, provided to the NRP Policy Board regarding funds for Phase II were seriously underestimated. In October 2008 the Policy Board determined that neighborhoods could fund proposals and use 80% of their Phase II allocations. That brings us to where we are now.

KIAA needs to modify its Phase II Plan by increasing the Plan's total amount from \$85,600 to \$100K. In line with that change, KIAA's Housing Section would need to have a additional strategy (a fund for future projects) with \$10,000 allocated this fund, increasing the amount from \$60,000 to \$70,000. This will make KIAA's plan comply with the housing requirement, which is a Phase II requirement for all neighborhoods. The remaining \$4,400 would be allocated to the Neighborhood Livability strategy increasing it from \$25,600 to \$30,000. The Board recommends adoption of the following resolution.

WHEREAS: The Kenwood Isles NRP Phase II Neighborhood Action Plan, adopted by the Policy Board on May 21, 2007 and City Council on June 29, 2007 was funded at \$85,600, which was \$14,400 lower than the approved NRP Phase II allocation for Kenwood;

WHEREAS: The Policy Board as part of their resolution approval of the Kenwood Phase II Neighborhood Action Plan reserved \$14,400 for Kenwood to request at a later date:

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- 2) to create an additional housing strategy to "Establish a fund for effective non-profit housing projects in other Minneapolis neighborhoods" with an allocation of \$10,000.

*Unanimously approved at KIAA Annual Meeting
Monday, May 4, 2009.*

spring 2009 newsletter

ANNUAL MEETING NOTICE

kenwoodminneapolis.org

Dear Kenwood Neighbors

I hope you are enjoying the Spring 2009 edition of our newsletter. It includes articles with useful information on neighborhood activities, such as resurfacing Lake of the Isles Parkway, the Kenwood schoolyard improvement project, and updates on the Wi-Fi installation and LRT alignments.

I encourage you to attend our KIAA Annual Meeting on Monday, May 4 at 6:30 pm at the Kenwood Rec Center. This year's gathering features a crime prevention presentation by the MPD Crime Prevention Specialist Chelsea Adams along with a video on "Home Burglary." Please see the Annual Meeting announcement elsewhere in the newsletter.

The spring and summer months will bring positive changes in our neighborhood. First will be the Lake of the Isles Parkway Resurfacing Project. Work will be done in sections, starting in mid-April (weather permitting), with the entire job to be completed by mid-August. We will have project updates at our Board meetings and on our website www.kenwoodminneapolis.org. Also this spring, Minneapolis Park Board forestry crews will plant approximately 275 new trees around Lake of the Isles, mostly in the large West Uay section of the park. In addition, as part of the city's wireless network, Wi-Fi transmitters (pending final MPRU approval) will be installed on new decorative light poles to be provided by the City for this purpose at 14 Parkway-edge locations. Also, environmental and safety enhancements are planned for "downtown"

Kenwood. The Kenwood School
Environmental Improvement Project

(KEIP), partially funded by KIAA's NRP funds, is expected to greatly improve the corner of Penn Ave. S. and W. 21st Street.

The KIM Board appreciates and is grateful for the generous support from neighborhood residents' donations over the years. These contributions have enabled KIAA to fund such activities as the ice cream social, PALIO, candidate forums, the KIM website, and printing/ mailing our newsletters. I encourage you to support KIM so we can continue providing the activities and services to make our neighborhood safer and more livable. If you have suggestions for improving our neighborhood, or if you are interested in volunteering to serve on the Board, please contact me or any Board member. Thank you.

Sincerely,

Michael Bono
KIM Board Chair



NRP UPDATE

The end of KIAA's NRP activity is rapidly approaching. We thought we had completed our available allocations in 2007. Surprisingly, we recently learned that the projections for revenues from NRP's funding sources have been significantly underestimated. Therefore, we have been informed that we will be able to direct funds to support some activities and projects that improve the livability of our neighborhood. Our additional allocation is \$20,000.

On March 2, 2009, the KIAA Board unanimously agreed to provide \$10,000 of our new NRP funding as a matching grant to assist the Kenwood School

Environmental Improvement Project (KEIP), described in detail (above left). Assuming the necessary total funding can be raised to carry out this worthy project, it promises to radically improve the appearance and environmental situation at the NE corner of W. 21st St and Penn Ave. S.

At the May 4, 2009 KIAA Annual Meeting, residents will be asked to ratify our neighborhood association's intent to request the new \$20,000 in NRP funds to which we are entitled. This is a necessary formality in the context of the unanticipated additional NRP funding referenced above.

Pat Scott NRP Committee Chair

REQUIRED NOTICE GIVEN IN TOTAL
NEIGHBORHOOD MAILING