

Memorandum

Date: June 10, 2009

To: Policy Board Members and Alternates

From: Robert D. Miller, Director

Subject: Whittier Neighborhood Plan Modification Request

I have received and reviewed a request from the Whittier Alliance to approve a plan modification that allocates program income generated from Phase I Neighborhood Action Plan activities to approved strategies in the Whittier Phase II Neighborhood Action Plan.

The Whittier Alliance has implemented a multi year budget process to manage the activities of the Alliance and create a more stable programming environment for neighborhood residents. The modification submitted by the Whittier Alliance is based on the organizations three-year budget plan and uses program income earned from their NRP efforts in Phase I to support activities in Phase II.

The proposed modification is attached. The modification allocates a total of \$ 556,731.70 of program income to areas of organizational support where other funding sources are limited and unpredictable. It ensures funding for Whittier Alliance implementation of Phase II through 2012.

During my review, I found that:

1. The modification reallocates more than \$ 25,000 but less than 25% of the total Phase I allocation for Whittier.
2. Whittier developed these modifications with the assistance of NRP staff.
3. The development and approval process occurred with considerable community input and the proposed changes are based on the neighborhoods 3-year budget for 2010-2012.
4. The Whittier Alliance has followed the process required by the Policy Board's "Changing Approved Neighborhood Action Plans and Early Access Requests" policy.
5. The Whittier Alliance Board and residents approved the plan modification at their April 2, 2009 annual meeting.
6. The modification does not change the amount of NRP dollars committed to the Neighborhood Action Plan.

These findings support approval of this plan modification request. Our “Changing Approved Neighborhood Action Plans and Early Access Requests” policy and subsequent actions taken by the Board would allow me to administratively approve this request. Because of the amount of the dollars being reallocated, however, I am exercising my option to bring this to the Policy Board for review and action.

Based on my review of this plan modification request, I recommend that the Policy Board adopt the following resolution:

RESOLVED, That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board (“Board”) has received and reviewed Plan Modification #23 to the Whittier Neighborhood’s Phase I Neighborhood Action Plan and Plan Modification #11 to the Whittier Phase II Neighborhood Action Plan; and

BE IT FURTHER RESOLVED, That the Board supports the program income allocations in this modification, agrees with the NRP Directors determination that approval of this modification is appropriate and approves an effective date of June 1, 2009 as the date for the plan modification approval.



Plan Modification



FOR NRP OFFICE USE ONLY

NS review by: Peg Mountin date 5/18/09

Team Leader Review by: _____ date: _____

NRP/CP review by: _____ date: _____

(revised spreadsheet attached)

Phase 1 Modification #: 23

Phase 2 Modification #: 11

fn: NRP Plan Mod Form rev.: 11-19-07

Neighborhood:

Whittier

I. Approval Process Checklist

On the checklist below please indicate the type of modification you are requesting (Section IV, on the following page, will help you calculate the total NRP dollars affected by this Plan Modification). This will determine the approval process the neighborhood must follow. See NRP's Policy on "Changing Approved Neighborhood Action Plans and Early Access Requests - Amended – 11/19/2007" for more information.

Type of Modification (check all that apply)	21 Day Notice	Neigh. Board Vote	Broad-based Support	NRP Legal Review	Final Approval
Makes a minor language revision to an existing plan strategy or rolls an existing Phase I strategy to the approved Phase II plan-- no funding reallocation	To those affected	Yes	No	No	NRP Director
Reallocates \$25,000 or less between existing plan strategies	To those affected	Yes	No	No	NRP Director
X Reallocates more than \$25,000 (or up to 25% of the total NRP plan allocation) between existing plan strategies	Broad notice	Yes	Yes	No	NRP Director, (he may request PB)
Reallocates more than \$25,000 and more than 25% (and up to 40%) of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	PB
Reallocates 40% or more of the total NRP plan allocation between existing strategies	Broad notice	Yes	Yes	No	PB & CC
Reallocates 40% or more of the total NRP plan allocation (within 12 months) between existing strategies	Broad notice	Yes	Yes	No	PB
Creates a new strategy within the total existing NRP plan allocation (regardless of the \$ amount)	Broad notice	Yes	Yes	Yes	PB & CC
Requests an increase in funding to the total existing NRP plan allocation	Broad notice	Yes	Yes	No	PB & CC

II. Proposed Modification (Briefly describe the modification, indicating any required plan text changes -- if necessary, attach additional documentation):

Reallocate and rollover \$556,731.70 from Phase I strategies to Phase II strategies as follows:
 From PI, Housing, 1.7.A.1 Homeownership Program, reallocate \$67,130.78 in Program Income to PI, Neighborhood Support System, 2.5.A.1 Affordable Family Housing Fund and rollover \$8,112.96 in Program Income to PII, Community Building, E.1.2.2 Community Activities. From PI, Build the Local Economy, 5.3.A.1 Develop Commercial/ Manufacturing Areas, rollover \$135,000 in Program Income to PII, Business Development, D.2.1.1 Commercial Development Manager; and rollover \$37,376.14 in Program Income to PII, Implementation, F.1.1.1b Plan Implementation Management. From PI, Improve the Neighborhood Support System for Families, 2.5.A.1 Affordable Family Housing Fund, rollover \$140,000 in Program Income to PII, Housing, A.2.1.1 Housing Development Manager; rollover \$45,000 in Program Income to PII, Safety, B.1.1.1 Safety Coordinator; rollover \$15,000 in Program Income to PII, Youth, C.1.1.1 Collaboration of Youth and Families; and rollover \$117,224.78 in Program Income to PII, Implementation, F.1.1.1b Plan Implementation Management.

III. Rationale for Modification (Briefly describe why the neighborhood is requesting the proposed modification):

The reallocation of funds continues the priority work of the Whittier Alliance for the years 2010, 2011, and 2012 to implement the Phase II Plan.

IV. Proposed Reallocation of NRP Funds (List below any increases/decreases in NRP funds for plan strategies that will result through a reallocation of funds under this modification. Please consult with your NRP neighborhood specialist to complete this section):

Plan Location			Goal, Objective, Strategy	Year	Current NRP Allocation	Proposed Change		Proposed New NRP Allocation
Phase	Section	Page				+	-	
I	Homeowner Program	13	1.7.A.1 Homeownership Program	P.I.	\$87,040.99		\$67,130.78	\$19,910.21
I	Family Support	17	2.5.A.1 Affordable Housing Fund	P. I. P.I.	\$438,290.84	\$59,017.82	\$317,224.78	\$180,083.88
I	Local Econ.	28	5.3.A.1 Develop Comm. & Mfg. Areas	P.I.	\$234,296.14		\$172,376.14	\$61,920
II	Housing	17	A.2.1.1 Housing Development Manager	Rollover	-0-	\$140,000		\$140,000
II	Safety	20	B.1.1.1 Safety Coordinator	Rollover	-0-	\$45,000		\$45,000
II	Youth	34	C.1.1.1 Collaboration of Youth and Families	Rollover	-0-	\$15,000		\$15,000
II	Bs./Econ.	56	D.2.1.1 Commercial Development Manager	Rollover	-0-	\$135,000		\$135,000
II	Community	62	E.1.2.2 Community Activities	Rollover	-0-	\$8,112.96		\$8,112.96
II	Implement.	70-71	F.1.1.1b Implementation Management	Rollover	\$250,000	\$154,600.92		\$404,600.92
* Total NRP Funds affected by request						\$556,731.70	\$556,731.70	

Total NRP Funds under "Proposed Change: (+)" should equal Total NRP Funds under "Proposed Change: (-)"

V. Neighborhood Board Approval (Indicate when the neighborhood board took action on this proposed modification and attach a copy of the approved resolution, meeting minutes, or neighborhood transmittal letter):

Neighborhood Board Approval:

Date:

VI. Demonstration of Broad Neighborhood Support (If required by NRP's policy on "Changing Approved Neighborhood Action Plans and Early Access Requests" indicate by checking at least one of the boxes below how and when broad based neighborhood support was achieved. Attach appropriate documentation such as approved resolutions, sign-in sheets, meeting notices, copy of survey/interview, survey results, etc.):

- Neighborhood-Wide General Attendance Meeting** (with twenty-one day notice)

Date:

- Three or More Focus Groups** (representative of neighborhood population)

Dates:

- Survey/Questionnaire** (with at least 20% response from all neighborhood households)

Date:

- Random Interview/Survey** (of at least 350 neigh. households, with a 75% response rate)

APPROVALS

NEIGHBORHOOD

Signed: Per letter, Marian Biehn Date: April 6, 2009

Title: Executive Director

NEIGHBORHOOD REVITALIZATION PROGRAM

Consistent with the Neighborhood Revitalization Program policy on "Changing Approved Neighborhood Action Plan and Early Access Requests" (as amended November 19, 2007), approval is granted for the specific changes included in your request.

Signed: _____ Date: _____
NRP DIRECTOR

Signature by the NRP Director, after all necessary approvals have been given, constitutes formal approval of your plan modification request.

APPROVED BY: NRP POLICY BOARD Date: _____

MPLS. CITY COUNCIL Date: _____

WHITTIER ACTION PLAN

ACTIVITY	1992		1993		1994		1995		92-95 TOTAL	Program Income	CHANGES
	HOUSING	OTHER	HOUSING	OTHER	HOUSING	OTHER	HOUSING	OTHER			
ENCOURAGE COMMUNITY (page 8)											
1a. Reduce Racism (Parks)		6,000		11,000		5,000		0	22,000		7, 11
1b. Reduce Racism (Neighborhood)		2,000							2,000		
2. Reduce Homophobia (Neighborhood)				2,000					2,000		
3A. Purchase Bookmobile		120,000							120,000		
3C.1. Park Site Acquisition				570,000		245,000		46,095.59	861,095.59		10, 11
3C.2. Park Program Enhancements		30,000		15,000					45,000		
3C.3. Construct Recreation Center						661,000			661,000		
3C.4. Exterior Park Improvements						42,000		315,893.41	357,893.41		11
3C.5. Neighborhood Participation		20,000							20,000		
4. Study Neighborhood School Concept		10,000		10,000					20,000		
5a. Organize Block Clubs		6,000							6,000		
5b. Neigh. Part. in Plan Implementation		20,000		98,690		86,853.96		356,593.70	562,137.66	91,000.00	9, 10, 11, 13, 16, 17, 18
7. Loan Subsidy Funds	300,000		310,000		470,000		182,439.76		1,262,439.76	19,910.21	1, 3, 4, 5, 6, 7, 8, 9, 13, 16, 18, 19, 20, 23
NEIGH. SUPPORT SYSTEM (page 15)											
3. Bethlehem Stewart Youth Center		250,000							250,000		
5. Convert Vacant Apt to Family Size	1,000,000				1,031,146.04		672,462.48		2,703,608.52	180,457.74	2, 4, 6, 7, 8, 9, 15, 16, 17, 18, 21, 22, 23
IMPROVE ENVIRONMENT (page 19)											
2. Promotions & Aesthetic Improve.		20,000		18,810					38,810		11
4. Demolish Vacant Buildings							20,250		20,250		4, 16
7. Create/Renovate Public Spaces								6,195	6,195		7
BUILD LOCAL ECONOMY (page 27)											
1. Retention/Expansion of Businesses				170,000				104,000	274,000	33,000.00	1, 3, 12
3. New Commercial & Industrial Dev.				467,500				0	467,500	61,920.00	16, 19, 23
PHASE II ACTIVITIES											
HOUSING											
2.1.1. Housing/Commercial Development Manager									0	140,000.00	23
SAFETY											
1.1.1. Safety Coordinator									0	45,000.00	23
YOUTH											
1.1.1. Youth and Families Collaboration									0	15,000.00	23
BUSINESS AND LOCAL ECONOMY											
2.1.1. Commercial/Housing Development Manager									0	135,000.00	23
COMMUNITY BUILDING											
1.2.2. Community Activities									0	8,112.96	23
PLAN DEVELOPMENT AND IMPLEMENTATION											
1.1.1a. Phase II Plan Development						15,000		49,070.06	64,070.06	929.94	15, 16, 19
1.1.1b. Plan Implementation Management									0.00	404,600.92	20, 21, 22, 23
TOTAL	1,300,000	484,000	310,000	1,363,000	1,501,146	1,054,854	875,152	877,848	7,766,000	1,134,931.77	
FULL ACTION PLAN REQUEST	1,784,000		1,673,000		2,556,000		1,753,000		7,766,000		
ADMINISTRATIVE FUNDS IN PLAN	20,000		98,690		101,854		405,664		626,208	8.06%	
ADMIN FUNDS FOR HOUSING									358,408		
TOTAL HOUSING ALLOCATION									4,344,706	55.95%	

NOTE: Allocations to activities within each year are subject to change depending upon timing and other project-related issues, but totals for each activity and for each year will not exceed approved levels.

CHANGES:

- On August 27, 1993, the City Council amended the Whittier Plan to shift \$170,000 from Loan Subsidy Funds to Financial Assistance to Businesses in order to fund a Commercial 2% Revolving Loan Fund. The Loan Subsidy Funds will be "replaced" with CDBG funds from the MCDA.
- On November 24, 1993, the City Council amended the Plan to authorize \$1,357,020 of "Convert Vacant Apts to Family Size" funds for the stabilization of three housing cooperatives.
- On February 24, 1995, the City Council approved a modification to the Plan to shift \$104,000 from Loan Subsidy Funds to Financial Assistance to Businesses for the Commercial 2% Revolving Loan Fund. The Loan Subsidy Funds will be "replaced" with CDBG funds from the MCDA.
- On October 26, 1996, the NRP Director approved two modifications to the plan: (1) the guidelines for the rental rehabilitation were modified to include two or more units of rental housing (retroactive to July 1, 1996), and (2) set-aside \$25,000 of the homeownership fund for demolition of boarded and vacant properties (retroactive to January 1, 1996).
- On May 25, 1997, the NRP Director approved a modification to the plan, retroactive to January 30, 1997, to allow for an additional \$15,000 of Loan Subsidy Funds to be allocated to the administration of the HOMES Initiative. This modification does not move funds between strategies.
- On February 12, 1999, the NRP Director approved a modification to the plan to shift \$21,000 in 1995 from Convert Vacant Apartments to Family Size (Neighborhood Support System 5) to Loan Subsidy Funds (Encourage Community 7). These additional funds are for the administration of the HOMES Initiative.
- On June 12, 1999, the NRP Director approved, based on Policy Board and City Council approvals, a modification to the plan to reallocate \$6,195 in 1995 to a new strategy, "Create/Renovate Public Spaces" (Improve Environment 7). The funds are reallocated from the following strategies: (1) \$2,000 from Reduce Racism (Parks) (Encourage Community 1a); (2) \$5,494 from Loan Subsidy Funds (Encourage Community 7); and (3) \$500 from Convert Vacant Apartments to Family Size (Neighborhood Support System 5).
- On December 6, 1999, the NRP Director approved a modification to the plan to reallocate \$10,245 in 1995 to Convert Vacant Apartments to Family Size (Neighborhood Support System 5) from Loan Subsidy Funds (Encourage Community 7). The funds will be used for the rehabilitation of B Flats Cooperative.
- On December 7, 1999, the NRP Director approved a modification to the plan to reallocate \$189,000 in 1995 to Neighborhood Participation in Plan Implementation (Encourage Community 5b) from the following strategies: (1) \$100,000 from Loan Subsidy Funds (Encourage Community 7); and (2) \$89,000 from Convert Vacant Apartments to Family Size (Neighborhood Support System 5).
- On December 20, 1999, the NRP Director approved a modification to the plan to reallocate \$25,000 in 1993 to Neighborhood Participation in Plan Implementation (Encourage Community 5b) from Park Site Acquisition (Encourage Community 3C.1.). These funds will be used to fund a kiosk project in the neighborhood.
- On August 11, 2000, the NRP Director approved a plan modification to reallocate \$25,000 to Neighborhood Participation in Plan Implementation (Encourage Community 5b.) from the following strategies: (1) \$1,799 in 1995 from Reduce Racism-Parks (Encourage Community 1a.); (2) \$13,904.41 in 1995 from Park Site Acquisition (Encourage Community 3C.1.); (3) \$8,106.59 in 1995 from Exterior Park Improvements (Encourage Community 3C.4.); and (4) \$1,190 in 1993 from Promotions and Aesthetic Improvements (Improve Environment 2).
- On September 7, 2000, the NRP Director approved a plan modification for a minor language revision to New Commercial and Industrial Development (Build Local Economy 1) to allow funds allocated to this strategy to be used for land use development plans.
- On February 12, 2001, the NRP Director approved a plan modification to reallocate \$91,000 of Program Income from Loan Subsidy Funds (Encourage Community 7) to Neighborhood Participation in Plan Implementation (Encourage Community 5b).
- On February 28, 2001, the NRP Director approved a plan modification to revise the wording of Loan Subsidy Funds (Encourage Community 7) to "develop and implement plans which increase home ownership opportunities."
- On October 30, 2001, the NRP Director approved a modification to the plan to reallocate \$25,000 in 1995 to a new Phase II strategy, Phase II Plan Development, from Convert Vacant Apartments to Family Size (Neighborhood Support System 5). (This modification is Phase I Plan Modification #15 and Phase II Plan Modification #1.)
- On January 22, 2002, the NRP Director approved a modification to the plan to reallocate a total of \$173,000 from the following strategies: (1) \$33,896.04 in 1995 from Loan Subsidy Funds (Encourage Community 7); (2) \$101,853.96 in 1994 from Convert Vacant Apartments to Family Size (Neighborhood Support System 5); (3) \$4,750 in 1995 from Demolish Vacant Buildings (Improve Environment 4); and (4) \$32,500 in 1993 from New Commercial and Industrial Development (Build Local Economy 3). The funds are reallocated to the following strategies: (1) \$158,000 (\$32,500 in 1993; \$86,853.96 in 1994; and \$38,646.04 in 1995) to Neighborhood Participation in Plan Implementation (Encourage Community 5b); and (2) \$15,000 in 1994 to Phase II Plan Development (Phase II Plan Development 1). (This modification is Phase I Plan Modification #16 and Phase II Plan Modification #2.)
- On May 7, 2003, the NRP Director approved a modification to the plan to reallocate \$25,000 in 1995 to Neighborhood Participation in Plan Implementation (Encourage Community 5b.) from Convert Vacant Apartments to Family Size (Neighborhood Support System 5).
- On July 3, 2003, the NRP Director approved a modification to the plan to reallocate \$80,137.66 in 1995 to Neighborhood Participation in Plan Implementation (Encourage Community 5b.) from the following strategies: (1) \$44,282.52 in 1995 from Convert Vacant Apartments to Family Size (Neighborhood Support System 5); and (2) \$35,855.14 in 1995 from Loan Subsidy Funds (Encourage Community 7).
- On November 22, 2004, the NRP Director approved a modification to the plan to reallocate \$25,000 in 1995 to Phase II Plan Development (Phase II Plan Development 1) from Loan Subsidy Funds (Encourage Community 7). The modification also revises the wording of New Commercial and Industrial Development (Build Local Economy 3) to use for staff support to businesses.
- On January 11, 2005, the NRP Director approved a revision to the modification to revise the reallocation to \$24,070.06 in 1995 and \$929.94 in Program Income. (This modification is Phase I Plan Modification #19 and Phase II Plan Modification #3.)
- On December 29, 2006, the NRP Director approved a modification to the plan to reallocate \$25,000 in Program Income from Loan Subsidy Funds (Encourage Community 7) to Phase II strategy, Plan Implementation Management (Phase II Plan Development and Implementation 1.1.1b.). (This modification is Phase I Plan Modification #20 and Phase II Plan Modification #4.)
- On January 15, 2008, the NRP Director approved a modification to the plan to reallocate \$200,000 in Program Income from Convert Vacant Apartments to Family Size (Neighborhood Support System 5) to Phase II strategy, Plan Implementation Management (Phase II Plan Development and Implementation 1.1.1b.). (This modification is Phase I Plan Modification #21 and Phase II Plan Modification #6.)
- On February 26, 2008, the NRP Director approved a modification to the plan to reallocate \$25,000 in Program Income from Convert Vacant Apartments to Family Size (Neighborhood Support System 5) to Phase II strategy, Plan Implementation Management (Phase II Plan Development and Implementation 1.1.1b.). (This modification is Phase I Plan Modification #22 and Phase II Plan Modification #7.)
- PENDING:** On June 22, 2009, the NRP Director requested Policy Board approval of a modification to the plan to reallocate a total of \$497,713.88 in Phase I Program Income to Phase II strategies. The funds are reallocated from the following Phase I strategies: (1) \$8,112.96 in Program Income from Loan Subsidy Funds (Encourage Community 7); (2) \$317,224.78 in Program Income from Convert Vacant Apartments to Family Size (Neighborhood Support System 5); and (3) \$172,376.14 in Program Income from New Commercial and Industrial Development (Build Local Economy 3). The funds are reallocated to the following Phase II strategies: (1) \$140,000 in Program Income to Phase II strategy, Housing/Commercial Development Manager (Phase II Plan, Housing 2.1.1.); (2) \$45,000 in Program Income to Phase II strategy, Safety Coordinator (Phase II Plan, Safety 1.1.1.); (3) \$15,000 in Program Income to Phase II strategy, Youth and Families Collaboration (Phase II Plan, Youth 1.1.1.); (4) \$135,000 in Program Income to Phase II strategy, Commercial/Housing Development Manager (Phase II Plan, Business and Local Economy 2.1.1.); (5) \$8,112.96 in Program Income to Phase II strategy, Community Activities (Phase II Plan, Community Building 1.2.2.); and (6) \$154,600.92 in Program Income to Phase II strategy, Plan Implementation Management (Phase II Plan, Plan Development and Implementation 1.1.1b.). (This modification is Phase I Plan Modification #23 and Phase II Plan Modification #11.) The modification also reallocates \$59,017.82 in Program Income from Loan Subsidy Funds (Encourage Community 7) to Convert Vacant Apartments to Family Size (Neighborhood Support System 5).

WHITTIER PHASE II NRP ACTION PLAN

ACTIVITY	Early Access (2004)		2005		NRP	Program Income	Phase I Rollover	CHANGES
	NRP	NRP	NRP	NRP	PHASE II			
	HOUSING	OTHER	HOUSING	OTHER	TOTAL			
HOUSING (page 1)								
1.1.1. Housing Programs			1,011,673.12		1,011,673.12			8, 10
1.5.1. Historic Preservation Loan Program			200,000		200,000			
1.5.2. Historic Preservation Guide			28,536.88		28,536.88			8
2.1.1. Housing/Commercial Development Manager			174,000		174,000			10
SAFETY (page 18)								
1.1.1. Safety Coordinator				12,000	12,000			10
1.1.2. Safety Programs for Diverse Communities				14,650	14,650			5
1.2.1. Police Walking/Biking Patrols				72,950	72,950			5, 10
1.3.1. Citizen Walking Patrols				6,400	6,400			10
1.4.2. Whittier Park Lighting				50,000	50,000			
1.6.1. Apartment Building Activities				3,000	3,000			
1.6.2. Block Club Activities				3,000	3,000			
1.7.1. Litter and Graffiti Removal				51,500	51,500			
1.8.1. Community Oriented Public Safety Initiative		<i>see * below</i>			-			
YOUTH (page 32)								
1.1.2. Whittier Youth Leadership Development Council				95,000	95,000			
1.2.1. Youth Community Involvement Program				47,000	47,000			
1.3.1. Youth Programming and Activities				45,000	45,000			
1.3.3. Youth Arts Opportunities				15,316	15,316			
BUSINESS AND LOCAL ECONOMY (page 42)								
1.1.1. Nicollet Avenue Parking Plan				63,316	63,316			9, 10
1.1.3. Reopening Nicollet Avenue at Lake Street				5,000	5,000			
1.2.1. Gap Financing for Developments				18,000	18,000			
1.2.2. Development on Commercial Corridors				25,000	25,000			9
1.2.3. Commercial Revolving Loan Fund				2,000	2,000			
1.3.2. Business Owner Training Opportunities				2,000	2,000			
1.5.1. Outreach to Diverse Businesses				2,000	2,000			
2.1.1. Commercial/Housing Development Manager				58,000	58,000			10
COMMUNITY BUILDING (page 57)								
1.2.1. Visual Identity for Whittier				14,000	14,000			
1.2.2. Community Activities				20,000	20,000			
PLAN DEVELOPMENT AND IMPLEMENTATION (page 70)								
1.1.1a. Phase II Plan Development		30,000			30,000		65,000.00	1, 2, 3
1.1.1b. Plan Implementation Management				397,104	397,104		250,000.00	4, 6, 7
TOTAL	0	30,000	1,414,210	1,022,236	2,466,446	0.00	315,000.00	
APPROVED EARLY ACCESS		30,000			30,000			
FULL ACTION PLAN REQUEST		30,000		2,436,446	2,466,446			
ADMINISTRATIVE FUNDS IN PLAN		30,000		417,104	447,104	18.13%		
ADMIN FUNDS FOR HOUSING					313,121			
TOTAL HOUSING ALLOCATION					1,727,331	70.03%		
AMOUNT AVAILABLE IN 1ST 3 YEARS **		30,000		1,943,157	1,973,157			

* - The Whittier and Stevens Square Community Oriented Public Safety Initiative (Safety 1.8.1.) was funded through the NRP Community Oriented Public Safety Initiatives Reserve Fund (COPSIRF) for a total of \$78,100; Whittier's portion of the allocation is \$39,050. Final expenditures for this initiative are \$78,000; Whittier's share of these expenditures is \$39,000. Since the allocation is from the Community Oriented Public Safety Initiatives Reserve Fund, the allocation is not included in the total Action Plan Request calculated above, nor does it count against the neighborhood's Phase II allocation.

** - On March 22, 2004, the NRP Policy Board adopted a policy that requires each neighborhood to limit its Phase II Neighborhood Action Plan obligations to no more than 70% of of their neighborhood allocation during the first three years following approval of its action plan. On April 28, 2008, the Policy Board approved the reallocation of unspent NRP funds to Phase II Neighborhood Action Plans, increasing the amount of funds available to neighborhoods during the first three years following action plan adoption to 74.15%. On October 27, 2008, the Policy Board revised its 2004 policy to allow access to neighborhoods to have access to 80% of their neighborhood allocation during the first three years following approval of its action plan.

WHITTIER PHASE II NRP ACTION PLAN

CHANGES:

1. On October 30, 2001, the NRP Director approved a modification to the Phase II plan to reallocate \$25,000 in Phase I funds to Phase II strategy, Phase II Plan Development (Plan Development and Implementation 1.1.1a.). (This modification is Phase I Plan Modification #15 and Phase II Plan Modification #1.)
2. On January 22, 2002, the NRP Director approved a modification to the Phase II plan to reallocate a \$15,000 in Phase I funds to Phase II strategy, Phase II Plan Development (Plan Development and Implementation 1.1.1a.). (This modification is Phase I Plan Modification #16 and Phase II Plan Modification #2.)
3. On November 22, 2004, the NRP Director approved a modification to the Phase II plan to reallocate \$25,000 in Phase I funds to Phase II strategy, Phase II Plan Development (Plan Development and Implementation 1.1.1a.). (This modification is Phase I Plan Modification #19 and Phase II Plan Modification #3.)
4. On December 29, 2006, the NRP Director approved a modification to the Phase II plan to reallocate \$25,000 in Phase I funds to Phase II strategy, Plan Implementation Management (Plan Development and Implementation 1.1.1b.). (This modification is Phase I Plan Modification #20 and Phase II Plan Modification #4.)
5. On February 2, 2007, the NRP Director approved a modification to the Phase II plan to reallocate \$8,650 in 2005 from Police Walking/Biking Patrols (Safety 1.2.1.) to Safety Programs for Diverse Communities (Safety 1.1.2.).
6. On January 15, 2008, the NRP Director approved a modification to the Phase II plan to reallocate \$200,000 in Phase I funds to Phase II strategy, Plan Implementation Management (Plan Development and Implementation 1.1.1b.). (This modification is Phase I Plan Modification #21 and Phase II Plan Modification #6.)
7. On February 26, 2008, the NRP Director approved a modification to the Phase II plan to reallocate \$25,000 in Phase I funds to Phase II strategy, Plan Implementation Management (Plan Development and Implementation 1.1.1b.). (This modification is Phase I Plan Modification #22 and Phase II Plan Modification #7.)
8. On September 11, 2008, the NRP Director approved a modification to the Phase II plan to reallocate \$18,536.88 in 2005 from Housing Programs (Housing 1.1.1.) to Historic Preservation Guide (Housing 1.5.2.). The modification also revises the wording of Historic Preservation Guide (Housing 1.5.2.) to include additional historic studies, principles and guidelines.
9. On September 18, 2008, the NRP Director approved a modification to the Phase II plan to reallocate \$10,000 in 2005 from Nicollet Avenue Parking Plan (Business and Local Economy 1.1.1.) to Development on Commercial Corridors (Business and Local Economy 1.2.2.). The modification also revises the wording of Development on Commercial Corridors (Business and Local Economy 1.2.2.) to include design guidelines.
10. On March 23, 2009, the NRP Director approved a modification to the Phase II plan to reallocate a total of \$45,400 in 2005 from the following strategies: (1) \$24,000 in 2005 from Housing Programs (Housing 1.1.1.); (2) \$13,400 in 2005 from Police Walking/Biking Patrols (Safety 1.2.1.); and (3) \$8,000 in 2005 from Nicollet Avenue Parking Plan (Business and Local Economy 1.1.1.). The funds are reallocated to the following strategies: (1) \$24,000 in 2005 to Housing/Commercial Development Manager (Housing 2.1.1.); (2) \$12,000 in 2005 to Safety Coordinator (Safety 1.1.1.); (3) \$1,400 in 2005 to Citizen Walking Patrols (Safety 1.3.1.); and (4) \$8,000 in 2005 to Commercial/Housing Development Manager (Business and Local Economy 2.1.2.).

WHITTIER PHASE II NRP ACTION PLAN

ACTIVITY	COMMENTS	CONTRACT ADMINISTRATOR
HOUSING (page 1)		
1.1.1. Housing Programs	Funding to be used for 8 other Housing strategies in plan	DFD/CPED
1.5.1. Historic Preservation Loan Program		DFD
1.5.2. Historic Preservation Guide		NRP
2.1.1. Housing/Commercial Development Manager	See also Business and Local Economy 2.1.1.	NRP
SAFETY (page 18)		
1.1.2. Safety Programs for Diverse Communities		NRP/DFD/Police
1.2.1. Police Walking/Biking Patrols		Police
1.3.1. Citizen Walking Patrols		Police
1.4.2. Whittier Park Lighting		Park Board
1.6.1. Apartment Building Activities		Police
1.6.2. Block Club Activities		Police
1.7.1. Litter and Graffiti Removal		Police
1.8.1. Community Oriented Public Safety Initiative	Multi-neighborhood Reserve Fund allocation	Police
YOUTH (page 32)		
1.1.2. Whittier Youth Leadership Development Council		Hennepin County
1.2.1. Youth Community Involvement Program		Hennepin County
1.3.1. Youth Programming and Activities		MPS/Hennepin County/Park Board/Library Board
1.3.3. Youth Arts Opportunities		MPS/Hennepin County
BUSINESS AND LOCAL ECONOMY (page 42)		
1.1.1. Nicollet Avenue Parking Plan	Funds for public improvements	Public Works
1.1.3. Reopening Nicollet Avenue at Lake Street	Funds for communications, staff time	NRP
1.2.1. Gap Financing for Developments		CPED
1.2.2. Development on Commercial Corridors	Funds for communications, staff time	NRP
1.2.3. Commercial Revolving Loan Fund		CPED
1.3.2. Business Owner Training Opportunities		MPS/Hennepin County
1.5.1. Outreach to Diverse Businesses	Funds for communications, staff time	NRP
2.1.1. Commercial/Housing Development Manager	See also Housing 2.1.1.	NRP
COMMUNITY BUILDING (page 57)		
1.2.1. Visual Identity for Whittier		Public Works
1.2.2. Community Activities		NRP
PLAN DEVELOPMENT AND IMPLEMENTATION (page 70)		
1.1.1a. Phase II Plan Development		NRP
1.1.1B. Plan Implementation Management		NRP

Whittier Phase II NRP Action Plan (Whittier 2.xls)
 Date Created: September 27, 2002
 Last Revision: March 27, 2009
 Prepared By: Robert Cooper, Finance 673-5239

WHITTIER

THE INTERNATIONAL NEIGHBORHOOD

April 6, 2009

Peg Mountin
NRP - Crown Roller Mill
105 5th Ave So #425
Minneapolis, MN 55401

Dear Peg,

I am writing to update you of action taken at the Whittier Alliance Annual Meeting held April 2, 2009.

Motion: The Whittier Alliance moves to fund the 2010/11/12 organizational budget using NRP Phase 1 income sources and reallocate the Phase 1 program income funds as identified to Phase 2 strategies as identified. The reallocation will be presented at the Whittier Alliance Annual Meeting April 2, 2009 for neighborhood review and approval. **Motion Carried.**

Please take the action necessary to reallocate Whittier's NRP Phase 1 funds as outlined on the attached sheet. This will nearly close out all contracts in our NRP Phase 1 plan. I would also ask that all odd amounts remaining in contracts be closed out. The only remaining contracts should be the 3R loans that are being repaid.

I will be happy to work with you and Bob Cooper on this process to assure that Whittier, the City and NRP have completely honors all commitments and that Phase 1 contracts can be closed.

Thank you for your help.

Sincerely,

Marian Biehn
Executive Director

Cc Robert Miller, NRP
Robert Cooper, CPED

encl

**Whittier Alliance Funding Sources
(as of January 2009)**

NRP PHASE 1

NRP Phase 1 Allocation		\$7,766,000.00
Remaining Available Phase 1 Program Income		
1.3.C.3-4	Whittier Park Property Expansion	.41
1.5.A.2	Action Plan Implementation	-.34
1.7.A.1	Homeownership Program	67,130.78
2.5.A.1	Affordable Family Housing Fund	-59,017.82
3.2.A.2	Promotions/Improvement	-.11
3.4.A.1	Demolish Vacant Bldg & Redevelopment	-.21
5.3.A.1	Devel. of Commercial/Manufacturing Areas	172,376.14
2.5.A.1	3R-Rental Rehab & Renewal	317,224.78
<hr/>		
Total Remaining Available Phase 1 Program Income		\$497,713.63

NRP PHASE 2

Phase 2 Original Funding Allocation		\$2,436,446.00
Phase 2 Actual funding at 80%		1,949,156.00
Phase 2 Funding & Loan Programs		
Housing Funds remaining to be contracted		921,832.00
Safety Funds remaining to be contracted		93,403.00
Youth Funds remaining to be contracted		83,776.00
Business & Local Econ. remaining to be contracted		97,752.00
Community Building remaining to be contracted		4,700.00
<hr/>		
Total Remaining Phase 2 Funds To be Contracted		\$1,201,663.00

Other Funding Sources

Balance of \$200k NRP Plan Mod from Jan 08		\$110,000.00
Commercial Revolving Loan Fund		325,219.57

NRP Plan Modification

NRP & BD Motion: The Whittier Alliance moves to fund the 2010/11/12 organizational budget using NRP Phase I income sources and reallocate the Phase 1 program income funds as identified to Phase 2 strategies as identified. The reallocation will be presented at the Whittier Alliance Annual Meeting April 2, 2009 for neighborhood review and approval.

From Phase 1	Amount	To Phase 2	Amount
1.7.A.1 Housing	\$67,130.78 <u>-59,017.82(ov cont)</u> \$8,112.96	E.1.2.2 Community Bldg	\$8,112.96
5.3.A.1 Commercial/MfgAreas	\$172,376.14	D2.1.1 Bus/Local Econ. Development Mgr	\$135,000 *
		F.1.1.1b Implementation	\$37,376.14 **
2.5.A.1 Rental Rehab Renewal	\$317,224.78	A.2.1.1 Housing Devlpmt Mgr	\$140,000 *
		B.1.1.1 Safety Coordinator	\$45,000 *
		C.1.1.1 Youth Collaborator	\$15,000 *
		F.1.1.1b Implementation	\$117,224.78 **
Totals	\$497,713.88		\$497,713.88
* Salary			
** Operational Expenses: support to Board, general outreach, utilities, office supplies, general personnel, community activities, etc.			

Estimated Salary 2010-11-12	\$372,800
<u>Estimated Operational Exp 2010-11-12</u>	<u>\$163,900</u>
Total Estimated Salary & Operational Exp 2010-11-12	\$536,700
* Reallocation Salary Total	\$335,000
* * Reallocation Operational Expenses Total	\$162,713.88
<u>Existing Balance of January 2008 Plan Mod</u>	<u>\$110,000</u>
Total Available from Phase 1 Reallocations/Plan Mod	\$607,713.88
Total Available from Phase 1 Reallocations/Plan Mod	\$607,713.88
<u>Total Estimated Salary & Operational Exp 2010-11-12</u>	<u>\$536,700</u>
Differential	\$ 71,013.88

Whittier Alliance 2008 *Draft* Annual Meeting minutes

Thursday April 2, 2009 6-8:30pm

Whittier International Elementary School: 26th & Grand Ave

Attendees: Michaela Ahern, Mary Merrill Anderson-Mpls Park & Rec, David Bagley, Tamar Herman Bagley, Peter Barr, Tom Bissen, Sonia Brummer, Josh Busick, Lynnette Busick, Delroy Calhoun, Anthony Carchedi, Eduardo Cardenas, Chris Carrow, Erica Christ, Lori Chu, Rep. Karen Clark, Jess Clark, Michael Cochran, Rev. John Darlington, Wendy Darst, Mary Doffing, Edward Doggins, Rachel Dykoski, Cullen Donovan, Kathi Eilers, Brian Elliot, Pat Frovarp, Eric Grumdahl, Garen Gotfredson, Verne Greenlee, Elizabeth Grzechowiak, Kimberly Hart, Paula Horan, Jim Hubal, Laura Jean, Peter Jochimsen, Hannah Kramer, Shaun Laden, Christina Le, Barb Lickness, Kevin Lickness, CM Robert Lilligren, Jeanine Marchessault, Linda Martin, Katie Matson, Aaron McCallum, Kelly Minard, Ellen Minor, Amanda Moeller, JoAnn Musumeci, Jeff Nelson, Tracy Nordstrom-Mpls Park & Rec, Destin Nygard, Becky Olson, Jesse Oyervides, Felino de la Peña, Larry Sanderson, David Schroth, David Schuster, William Schwartz, Josie Shardlow, Gary Shulze (Once Upon a Crime), Erin Sjoquist, Tod Skallerup, Scott Smith, Glenn Stich, Steven Stodokla, Daphna Stromberg, Carrie Thompson, Christopher Tupper, Lynn Tupper, Mary Tupper, Michael Tupper, Shannon Tupper, Lisa Vecoli, John Wilson,
Guests: Claire Olson & Pat Werner-League of Women Voters, Joan Kastner-Parliamentarian
Staff: Marian Biehn, Karin Knudsen

Call to Order at 6:45pm by Erica Christ, Whittier Alliance Board Chair. Erica recognized the Standard of Conduct and Conflict of Interest policies. The current Board of Directors and Whittier Alliance staff members were introduced. Erica recognized officials who were present: Representative Karen Clark, Brian Elliot (for Keith Ellison), City Councilmember Robert Lilligren, Mary Merrill Anderson (Mpls Park and Rec), and Tracy Nordstrom (Mpls Park and Rec).

Joan Kastner was appointed Parliamentarian for the meeting. Pat Werner and Claire Olson were appointed as the moderator and ballot counter, respectively. The registrar reported that 63 eligible voting members were present, surpassing the quorum of 50.

Approval of 2007 Annual Meeting Minutes: Attendees were given time to review the minutes from the 2007 Annual meeting. A **motion to approve** the 2007 Annual Meeting Minutes was **seconded** and **carried**.

Presentation of Neighborhood Revitalization Plan: Erica presented the proposed reallocation of NRP Phase 1 Program Income Funds to NRP Phase 2 Strategies for neighborhood review and approval.

NRP & BD Motion: The Whittier Alliance moves to fund the 2010/11/12 organizational budget using NRP Phase I income sources and reallocate the Phase 1 program income funds as identified to Phase 2 strategies as identified. The reallocation will be presented at the Whittier Alliance Annual Meeting April 2, 2009 for neighborhood review and approval. **Motion Carried:** 54-0-2. (Abstentions included Barb and Kevin Lickness).

Election of Board of Directors: Erica recognized retiring Board members: Bruce Lundeen, Wendy Darst, Chris Carrow, Paula Horan, and Felino de la Pena (who was re-running).

The Board Candidates were introduced: David Bagley, Anthony Carchedi, Laura Jean, Felino de la Pena, Erin Sjoquist, and Michael Tupper. There are 5 at-large seats (for three year terms ending in 2012) and an open at-large seat, term ending in 2011. Eligible voters will vote for 5 candidates. The top five vote getters will be elected to the at-large seats, term ending in 2012.

Each candidate was given 1 minute to speak, followed by a ten minute question and answer period. The League of Women Voters passed out ballots to eligible voters, and collected them for counting.

Community Awards: Destin Nygard, CI Chair, presented the 2008 Whittier “**Good Neighbor**” awards: **Kelly Minard** (28th & Harriet); **Linda Martin** (Stevens Ave); and **Willie Pollard** (25th & Blaisdell). Each winner received a plant and a certificate of recognition.

Elizabeth Grzechowiak, BA representative, presented the 2008 “**Good Business**” awards: **Once Upon a Crime** (604 W 26th Street; owners Gary Shulze and Pat Frovarp); **Blaidell Manor/Three Sons Signature Cuisine** (2322 Blaisdell; Aaron McCallum); and **Flowers by Miss Berth** (2100 Nicollet; owner Pach Kim). Winners received a “Whittier” print & a certificate of recognition.

Volunteer Recognition and 2008 NRP Initiatives: Marian Biehn, Whittier Alliance Executive Director, reviewed the neighborhood activities and initiatives that were supported by volunteer assistance. The implementation of NRP funds during 2008 were noted.

Treasurer's Report: Tom Bissen, Whittier Alliance Treasurer, reviewed the financial report from 2008.

Committee Reports: Erica Christ, Business Association Chair, reviewed the BA Committee Report. Destin Nygard, Community Issues Committee Chair, reviewed the CI Committee Report.

Establishment of Acting Committees:

Board Motion: The Whittier Alliance moves to recommend the Community Issues and Business Association as the Acting Committees of the Whittier Alliance for 2009. **Motion Carried.**

Board Candidate Voting Results: The League of Women Voters reported that 63 ballots were counted. The election results were: David Bagley, Anthony Carchedi, Laura Jean, Erin Sjoquist, and Michael Tupper were elected to the 5 open seats for 2012.

Board Motion: The Whittier Alliance Board of Directors moves to appoint Felino de la Pena to the open at-large board seat (term ending 2011) per Whittier Alliance by-laws. **Motion Carried by the Board:** 13-0-2.

Erica Christ noted that the business of the 2008 Annual Meeting for the Whittier neighborhood was complete and she thanked everyone for attending.

Meeting Adjourned at 8:01pm.

Minutes submitted by Karin Knudsen.