

Minneapolis Neighborhood Revitalization Policy Board

**MINUTES OF THE REGULAR MEETING OF**

June 18, 2001

**Present and Voting:**

Judy Schwartz, Jeffrey Strand, Holliar Tyner, Nicholas Kakos, Ron Thaniel (Alternate for Sharon Sayles Belton), Barret Lane (Alternate for City Council), Rep. Joe Mullery, Joanne Walz (Alternate for Emmett Carson), Ken Kelash (Alternate for Dick Johnson), Diane Hofstede and Mark Stenglein, chair, presiding

**Alternates Attending:**

Clareyse Nelson

**Absent:**

Peter McLaughlin, Gail Dorfman, Sharon Sayles Belton, Jackie Cherryhomes, Edward Solomon, Catherine Shreves, Emmett Carson, James Colville, Dick Johnson, John Powell, David Jennings

**Staff:**

Bob Miller, Carsten Slostad

**Others Present:**

Gary Arntsen

**I. CALL TO ORDER**

Mark Stenglein, chair, called the meeting to order at 4:40 p.m. in Conference Room C-2350 in the Hennepin County Government Center.

**II. APPROVAL OF THE AGENDA**

Upon a motion by Barret Lane and seconded by Nicholas Kakos the agenda was adopted with the addition of a personnel committee report.

**III. APPROVAL OF THE MINUTES**

Upon a motion by Barret Lane and seconded by Ken Kelash the minutes of the May 21, 2001 meeting were adopted.

**IV. POLICY ITEMS**

**1. Conflict of Interest Policy**

[NRP / PR#2001-10]

The chair began by thanking the members of the committee for their work on the policy.

Bob Miller then reviewed each section of the policy with the Policy Board. Nicholas Kakos moved and Ken Kelash seconded that the policy be distributed to the neighborhoods for their review and comment. Nicholas Kakos then moved to amend by changing the present 12.2 to 12.3 and inserting a new 12.2. to read as follows:

*“Employees of the NRP who are running for public office shall not solicit or receive contributions for their campaign from NRP employees while the employees are at their NRP offices.”*

Ken Kelash seconded the amendment. Judy Schwartau suggested changing the wording from “ at their NRP offices” to “performing their NRP duties”. Nicholas Kakos and Ken Kelash agreed to change the motion accordingly and it was adopted with the language change. Nicholas Kakos then moved adding a new 13.3 and changing the present 13.3 to 13.4. Judy Schwartau seconded the amendment. During discussion Nicholas Kakos withdrew his amendment and substituted the following amendment, which was then seconded by Judy Schwartau. This amendment deletes the draft 13.1 and replaces it with the following language. The amendment was adopted.

*13.1. Participants. The Policy Board or the board of the neighborhood association will address alleged violations by participants of the Conflict of Interest Policy. The sanction applied should be based upon the seriousness of the breach in conduct. The available sanctions shall include but not be limited to:*

- *admonishment*
- *censure*
- *cancellation of any existing NRP funded contracts with the individual or their organization*
- *repayment of NRP funds previously disbursed to the individual or their organization*
- *recovery of reasonable attorney fees and the costs for collection of disbursed NRP funds, and/or*
- *barring the individual or organization from future participation in NRP activities and contracts.*

Jeffrey Strand then moved to amend 9.1 and Holliar Tyner seconded. During discussion of his amendment consensus was reached to revise both 9.1 and 9.4 to read as follows:

*9.1 Relationships with other entities. Participants and members of their households have a conflict if they serve on the board of directors of or act as an employee or independent contractor to, any of the following:*

- 9.1.1 *A neighborhood association.*
- 9.1.2 *Any entity, which receives or seeks to receive NRP funds.*
- 9.1.3 *Any entity, which conducts any activities, or seeks to conduct any activities which are or may be paid for, in whole or in part, by NRP funds.*
- 9.1.4 *Any entity, which governs, regulates implements or monitors activities funded in whole or in part by NRP funds.*

9.4 *Policy Board Members.* *Policy Board members who represent community interests or neighborhoods on the board or are elected officials shall be deemed to have disclosed their relationship with respect to their interest group, neighborhood, or governmental body regardless of the interest group, neighborhood, or governmental body's receipt of or requests for NRP funds and that any potential or actual conflict arising therefrom is waived.*

This amendment was then adopted.

Judy Schwartau then suggested expanding the definition of pecuniary gain in 2.2. Consensus was reached not to change the language. She then moved to amend 2.7 to expand the language to include “*member of the board, steering committee or task force*”. Jeffrey Strand seconded the motion. The motion was defeated.

Nicholas Kakos moved and Judy Schwartau seconded the following language change to the last sentence in 11 to read: “*Participants shall sign an acknowledgement of receipt of the Policy and the signed acknowledgement will be retained by the organization.*” This amendment was adopted.

Barret Lane moved and Nicholas Kakos seconded amending by adding an additional item 7.4 as follows: “*Conflicts identified under any provision of this Policy may be waived or otherwise remedied as provided herein.*” This amendment was adopted

The Policy Board then adopted the amended draft for distribution to the neighborhoods for their review and comments. A copy of the final draft is attached to these minutes.

## V. **ACTION ITEMS**

**1. Seward Neighborhood “Early Access” Request** [NRP / FR#2001-10]

Diane Hofstede moved and Ken Kelash seconded adoption of the request. Nicholas Kakos then moved to amend the resolution to add language to make funding the request contingent upon Phase II being funded. Diane Hofstede seconded the amendment. The following resolution as amended was then adopted.

**RESOLVED:** That in accordance with the Minneapolis Neighborhood Revitalization Policy Board (Board) policy on "Early Access to NRP Funds for Selected Neighborhoods," the Board hereby approves the Director's recommendation and authorizes an expenditure of up to \$177,000 of Minneapolis Neighborhood Revitalization Program funds as an early resource commitment to the NRP Phase II Seward Neighborhood Action Plan, including up to \$142,000 for support of Seward Neighborhood Group's 2001 housing programs and up to \$35,000 for support of administrative expenses associated with completing Phase I implementation efforts and beginning Phase II planning and implementation efforts; and

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to: (1) request that the City Council and the Mayor [a] amend the 2001 Minneapolis Community Development Agency (MCDA) appropriation resolution by increasing the NRP Program Fund CNR by \$177,000, and [b] authorize the appropriate City officers to enter into any contracts or agreements needed to implement the activities described in this report; and (2) further request that the MCDA Board of Commissioners authorize the appropriate MCDA officers to enter into any contracts or agreements necessary to implement the activities above.

**RESOLVED FURTHER:** That the approval is contingent upon the availability of funding for Phase II.

## **2. Minneapolis Schools "Second 7.5%" for Folwell Middle School**

[NRP / FR#2001-11]

Upon a motion by Diane Hofstede and seconded by Ken Kelash the following resolution was adopted:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board approves the use of up to \$28,000 of Minneapolis Schools "Second 7.5%" NRP funds to support computer lab improvements at the Folwell Middle School in the Standish-Ericsson neighborhood.

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## **3. Personnel Committee**

The chair reported that the group would be meeting in July to begin the process of evaluating the director.

**VI. ADJOURNMENT**

The meeting was adjourned at 6:25p.m.

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Carsten Slostad, Secretary Pro Tem

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**ATTEST:** Mark Stenglein, Chair