

Minneapolis Neighborhood Revitalization Policy Board

MINUTES OF THE REGULAR MEETING OF

April 26, 2010

Present and Voting: Debbie Evans, DeWayne Townsend, Carol Pass, Jeffrey Strand, Gail Dorfman, Barbara Johnson, Liz Wielinski, David Ellis and Senator Kenneth Kelash

Alternates Attending: Tom Bissen, Nicholas Kakos

Absent: Mark Stenglein, Peter McLaughlin, R.T. Rybak, Rep. Joe Mullery, Chris Stewart, Bill McCarthy

Staff: Bob Miller, Carsten Slostad

Others Present: Gary Arntsen, Kerri Pierce Ruch

I. CALL TO ORDER

Senator Kenneth Kelash, chair of the NRP Policy Board, called the meeting to order at 4:43 p.m.

II. APPROVAL OF THE AGENDA

Upon a motion by Liz Wielinski and seconded by David Ellis the agenda was adopted.

III. APPROVAL OF THE MINUTES

Upon a motion by Jeffrey Strand and seconded by Liz Wielinski, the minutes of the March 22, 2010 meeting were adopted.

IV. POLICY ITEMS

1. NRP Funding Year 2008 Policy Board Audit

Bob Miller reminded members that they should have received a copy of the NRP Funding Year 2008 audit in the mail from the Office of the State Auditor. The auditors issued an “unqualified opinion”. In the management and compliance section of the audit the issue of financial statement preparation was raised. Bob Miller objected to the finding based upon the size of our staff. He also pointed out that our relationship with the Office of the State Auditor would not be compromised with their preparation of the financial statement. The report was received and filed.

V. ACTION ITEMS

1. Waite Park NRP Phase II Neighborhood Action Plan Modification #1

[NRP / FR# 2010-05]

Upon a motion by Jeffrey Strand and seconded by Liz Wielinski, the first resolving clause of the proposed resolution was corrected to read "Waite Park" instead of Windom Park and then Jeffrey Strand moved and Liz Wielinski seconded the amended resolution.

Gary Arntsen, from the Waite Park neighborhood explained the neighborhood's housing loan program and the plan modification being request. The following resolution was then adopted.

RESOLVED, That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board ("Board") has received and reviewed Plan Modification #1 to the Waite Park Neighborhood's Phase II Neighborhood Action Plan; and

BE IT FURTHER RESOLVED, That the Board supports the minor language change and approves the reallocation of \$144,000, as requested.

2. Allocations for Neighborhoods

[NRP / FR# 2010-06]

Bob Miller explained that the final revenue transfers complete the capitalization of the NRP. After working with staff from NRP and DFD (Development Finance Division) the revenue and expenses are now projected and the unobligated balance has been determined. Based on this information he recommended to the Policy Board that the final allocations for neighborhoods for Phase II be set at 90% of the allocations approved on April 19, 2004. He further recommended that the time limitations for neighborhood expenditures be removed, that an increase of the Administrative Contingency Fund be done to fully fund the 2010 NRP Administrative Budget and that the remaining unobligated balance be allocated for future NRP central office administrative expenses.

Upon a motion by Debbie Evans and seconded by Barbra Johnson the following resolution was adopted.

RESOLVED: That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board ("Board"), based on the 2009 Revenue and Expense report published by the Development Finance Division of the City, approves the following modification to the second resolved clause of Policy Board Resolution NRP / FR#2004-14:

" up to ~~80%~~ 90% of the specified allocation shall be available for expenditure ~~during the first three years~~ after approval of their Phase II neighborhood action plan"

FURTHER RESOLVED: That the allocation calculated as a result of this change shall constitute the final Phase II allocation for each neighborhood and shall be effective immediately;

FURTHER RESOLVED: That the NRP staff inform the neighborhoods and appropriate City officials of this change;

FURTHER RESOLVED: That the Minneapolis NRP Policy Board increase the Administrative Contingency Fund by \$ 399,656.95 to fully fund the approved 2010 NRP Administrative Budget.

FURTHER RESOLVED: That the Minneapolis Neighborhood Revitalization Program Policy Board hereby authorizes the Director to request that the City Council and Mayor [a] amend the 2010 General Appropriation Resolution by increasing the Community Planning and Economic Development Department Fund 01CNR 8900-800 (the NRP Fund) appropriation by \$1,549,410 from existing fund balance to increase the amount available to 90% for approved Phase II Neighborhood Action Plans; [b] authorize the appropriate City officers to reserve the remaining unobligated balance for Fund 01CNR and 01SNR for future years expenditures on NRP Policy Board approved activities; and [c] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities above.

3. NRP and NCR

[NPR / PR#2010-04]

Debbie Evans moved with Jeffrey Strand seconding that the Draft “NRP and NCR: Collaboration, Cooperation and Consolidation Plan” be sent to the neighborhoods for a 45 day period of review and comment. The motion carried with Barbara Johnson voting against the motion.

Bob Miller then reviewed the draft plan with the Policy Board. He explained that it had been developed over many weeks, with several revisions and it is appropriate for public review at this time. Critical to the success of this plan will be the NRC creation of position descriptions for the neighborhood staff to be employed and the transfer approach to be used for those NRP employees who wish to serve in the new department. He then went through the document point by point giving members opportunity for questions and comments.

Jeffrey Strand made three suggestions for amending the document as follows:

1) Change the date on item #3 to allow for neighborhood review. 2) for #14 to have the chair appoint a committee from all the jurisdictions to review the Joint Powers Agreement, and 3) for #15 to have the chair appoint a committee to review and propose a spin-off plan of the Minneapolis & Saint Paul Home Tour.

Considerable discussion then occurred as to how to proceed with sending the draft document to the neighborhoods. It was suggested that a neighborhood wide meeting be held at the NRP office to allow NRP and NCR to review the document in a public meeting.

It was agreed, that the date on #3 would be changed in the document for clarity before it is sent to the neighborhoods. Jeffrey Strand then moved with DeWayne Townsend seconding the items he previously suggested.

The motion was separated for a vote to be taken on the first portion of the resolution, which is as follows:

RESOLVED: That the draft “NRP and NCR: Collaboration, Cooperation and Consolidation Plan” be sent to the neighborhoods for a 45 day period of review and comment and that the date in item #3, page 5, be changed to July 2010.

The resolution was adopted with Barbara Johnson voting against it.

The remaining portions of the resolution were then voted upon and adopted.

[NRP / PR#2010-05]

RESOLVED: That the Policy Board Chair appoint a subcommittee of Policy Board members to include all jurisdictions to review the Joint Powers Agreement and periodically report back to the Policy Board on this review; and

RESOLVED FURTHER: That the Policy Board Chair appoint a subcommittee of Policy Board members to recommend a spin-off plan of the Minneapolis and Saint Paul Home Tour to the Policy Board.

VII. ADJOURNMENT

The meeting was adjourned at 6:25 p.m.

Carsten Slostad, Secretary Pro Tem

ATTEST: Senator Kenneth Kelash, Chair