

CONTRACT BUDGET AND COST BREAKDOWN

Agency: _____

Reporting Period: _____

#	COST CATEGORY	CONTRACT BUDGET	ACTUAL CUMULATIVE COSTS TO END OF PRECEDING PERIOD	TOTAL COSTS FOR REPORTING PERIOD	TOTAL COSTS THROUGH END OF REPORTING PERIOD (B+C)	BUDGET BALANCE (A-D)
		A	B	C	D	E
1	Staff Expenses	\$97,000.00	73,137.38	-	73,137.38	\$23,862.62
2	Communications	20,000.00	7,813.04	1,350.31	9,163.35	10,836.65
3	Professional Services	10,384.00	\$8,591.48 8,885.32	339.33	\$8,930.81 9,224.65	\$1,453.19 1,159.35
4	Occupancy	-	-	-	-	-
5	Project Expenses (specify)	-	-	-	-	-
6		-	-	-	-	-
7		-	-	-	-	-
8		-	-	-	-	-
9		-	-	-	-	-
10		-	-	-	-	-
11		-	-	-	-	-
12						
13						
14						
15						
TOTAL:		\$127,384.00	\$89,541.90 89,835.74	\$1,689.64	\$91,231.54 \$91,525.38	\$36,152.46 \$35,858.62