

CONTRACT BUDGET AND COST BREAKDOWN

SCHEDULE A

Agency: _____

Reporting Period: _____

Prospect Park Association
Com0004712-02

#	COST CATEGORY	CONTRACT BUDGET	ACTUAL CUMULATIVE COSTS TO END OF PRECEDING PERIOD	TOTAL COSTS FOR REPORTING PERIOD	TOTAL COSTS THROUGH END OF REPORTING PERIOD (B+C)	BUDGET BALANCE (A-D)
		A	B	C	D	E
1	Staff Expenses	\$14,000.00	\$11,199.48	\$3,181.86	\$14,381.34	(\$381.34)
2	Employee Benefits	1,000.00	293.00	\$257.60	550.60	449.40
3	Professional Services	1,300.00	1,189.88	165.00	1,354.88	(54.88)
4	Occupancy					
5	General Liability Insurance	500.00	207.00	207.00	414.00	86.00
6	Directors and Officer Insurance	1,000.00	936.00		936.00	64.00
7	Translation, interpretation, ADA	300.00				300.00
8	Supplies and Materials	200.00	182.00	135.54	317.54	(117.54)
9	Fundraising	400.00				400.00
10	Communications/Outreach/technology	1,300.00	1,056.49	989.15	2,045.64	(745.64)
11	Equitable Engagement - board election	970.00	979.00		979.00	(9.00)
12	Equitable Engagement - welcome packet	2,329.00		2,320.00	2,320.00	9.00
	TOTAL:	\$23,299.00	\$16,042.85	\$7,256.15	\$23,299.00	\$0.00

Contract # _____