

## **Minneapolis Neighborhood Revitalization Policy Board**

### **MINUTES OF THE REGULAR MEETING OF**

**January 24, 2005**

**Present and Voting:** Debbie Evans, Sean Wherley, Carol Pass, Jeffrey Strand, Mark Stenglein, Peter McLaughlin, Gail Dorfman, David Fey (Alternate-Mayor's Office), Paul Ostrow, Jon Olson, Byron Laher, Ken Kelash and Rep. Joe Mullery, chair, presiding

**Alternates Attending:** Nicholas Kakos

**Absent:** Emmett Carson, Tony Looking Elk, Todd Klingel, Diane Hofstede (excused), R.T. Rybak

**Staff:** Bob Miller, Robert Thompson, Peg Mountin, Carsten Slostad

**Others Present:** Jennifer Swanson, Denis Houle, Ann Hacker, Ken Strobel, Keith Twist, Dee Tvedt, Lisa Fink, Karen Ives, Julie Filapek, Dorothy Titus, Gary Arntsen

#### **I. CALL TO ORDER**

Representative Joe Mullery, chair, called the meeting to order at 4:40 p.m. in Conference Room C-2350 in the Hennepin County Government Center.

#### **II. APPROVAL OF THE AGENDA**

A revised agenda was distributed, which added two presentation updates to the end of the agenda. The agenda was then adopted by consent.

#### **III. APPROVAL OF THE MINUTES**

Upon a motion by Ken Kelash and seconded by Nicholas Kakos the minutes of the December 20, 2004 meeting were adopted.

#### **IV. POLICY ITEMS**

##### **1. Appointment of a Nominating Committee** [NRP/PR#2005-01]

Jeffery Strand moved and Ken Kelash seconded the following resolution, which was adopted as a recommendation to the chair.

**RESOLVED:** That the Chair of the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board consider appointing Nicholas Kakos, Byron Laher and Diane Hofstede to the nominating committee for 2005 officers.

**V. ACTION ITEMS**

**1. Salary Schedule Increase for NRP Staff** [NRP/FR#2005-01]

Bob Miller reported that a 2% Cost of Living increase was included in the adopted NRP 2005 Administrative Budget and requested that the Policy Board officially approve this budget item. Jeffery Strand moved and Ken Kelash seconded a resolution to adopt this request. During discussion it was determined that this increase should be called a salary schedule increase and not "Cost of Living". Strand and Kelash then moved to amend their resolution by deleting "Cost of Living" from it. The amendment carried and then the resolution as amended carried as follows.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board hereby approves a 2% increase for all NRP staff effective January 24, 2005.

Gail Dorfman, chair of the Personnel Committee, asked that the record reflect that in addition to this increase, Bob Miller was also eligible for a salary step increase. Bob Miller thanked her and informed the Policy Board, given budget constraints, that he will decline taking a step increase at this time.

**2. Minneapolis Schools "Second 7.5%" NRP funds for Longfellow** [NRP/FR#2005-02]

Bob Miller presented this final request for Minneapolis Schools "Second 7.5%" NRP funds. He reminded the Policy Board members that a summary of all the school projects was included in the meeting materials packet and highlighted the fact that in addition to over \$5.7 million in "Second 7.5%" NRP funds, nearly \$300,000 in interest from these funds was generated and used for school projects.

Upon a motion by Ken Kelash and seconded by Jeffery Strand the following resolution was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board approves the use of \$12,355 of Minneapolis Schools "Second 7.5%" NRP funds for computer lab improvements at Longfellow School.

**3. Armatage NRP Phase II Neighborhood Action Plan** [NRP/FR#2005-03]

Bob Miller reviewed the process that the Armatage neighborhood used to revise their NRP Phase II plan, which was adopted by the Policy Board on May 19, 2003. Denis Houle, Anne Hacker and Jennifer Swanson from the Armatage neighborhood then presented the plan and responded to questions and comments. Upon a motion by Jeffery Strand and seconded by Jon Olson the following resolution was adopted.

**WHEREAS:** On April 19, 2004, the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board (“Board”) approved a Phase II allocation for the Armatage neighborhood of \$375,682, based on the Phase II revenues projected for NRP;

**WHEREAS:** The neighborhood conducted an extensive Phase II neighborhood planning process that began in 2002 and has submitted an Armatage NRP Phase II Neighborhood Action Plan that requests a Phase II allocation of \$375,682;

**BE IT RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board (Board) hereby accepts and adopts the Armatage NRP Phase II Neighborhood Action Plan dated December 14, 2004;

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to request the City Council and Mayor [a] amend the 2005 General Appropriation resolution by increasing the Community Planning and Economic Development Department agency Fund CNR – NRP Program Fund (CNR0-890-3550) by \$352,571 and [b] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities above;

**RESOLVED FURTHER:** That up to 70 percent of the amount approved for this plan (\$262,977) shall be available for obligation in the first three (3) years after approval of the appropriation for this plan.

#### **4. Stevens Square NRP Phase II Neighborhood Action Plan [NRP/FR#2005-04]**

Bob Miller presented some highlights from the Stevens Square NRP Phase II Neighborhood Action Plan and then asked representatives from Stevens Square, Ken Strobel, Keith Twist, Karen Ives, and Julie Filapek to present the plan. Upon a motion by David Fey and seconded by Gail Dorfman the following resolution was then adopted.

**WHEREAS:** On April 19, 2004, the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board (“Board”) approved a Phase II allocation for the Stevens Square neighborhood of \$376,427, based on the Phase II revenues projected for NRP;

**WHEREAS:** The neighborhood conducted an extensive Phase II neighborhood planning process that began in 2001 and has submitted a Stevens Square NRP Phase II Neighborhood Action Plan that requests a Phase II allocation of \$376,427;

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program Policy Board (Board) hereby accepts and adopts the Stevens Square Phase II Neighborhood Action Plan dated November 11, 2004;

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to request that the City Council and Mayor [a] amend the 2005 General Appropriation resolution by increasing the Community Planning and Economic Development Department agency Fund CNR- NRP Program Fund (CNR0-890-3550) by \$351,427 and [b] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities above;

**RESOLVED FURTHER:** That up to 70 percent of the amount approved for this plan (\$263,498) shall be available for obligation in the first three (3) years after approval of the appropriation for this plan.

In an effort to address a letter sent to the Policy Board from the neighborhood regarding their experience with the Management Review Team, Jeffery Strand moved and Ken Kelash seconded the following resolution, which was then adopted.

[NRP/PR#2005-02]

**WHEREAS:** The Minneapolis Neighborhood Revitalization Program (NRP) Policy Board has received concerns orally and it writing about problems with operations of its Management Review Team (hereafter “MRT”) and;

**WHEREAS:** Certain provisions of the NRP Policy Board’s MRT Policy have become obsolete by virtue of the City of Minneapolis’ Focus Minneapolis – CPED reforms;

**BE IT RESOLVED:** That the NRP Policy Board directs the Bylaws Committee named by the Chair to study the present operation of the MRT as established by its Policy adopted April 3, 1995 and report back to the Policy Board at its March 28, 2005 meeting with options to reform or abolish the MRT.

## **VI. PRESENTATIONS & REPORTS**

### **1. Audit Report on Calendar Year 2003**

Bob Miller reported that the Policy Board NRP Audit for calendar year 2003 has been completed and mailed to each Policy Board member by the State Auditor. Again this year there were no management or compliance findings in the report.

### **2. Update Report on Legislative Activity**

Paul Ostrow reported that the City has decided not to recommend changes to the NRP Statute during this legislative session. At this point there is no legislative agenda for this legislative session.

**3. Neighborhoods and Policing Options**

Paul Ostrow reported that the City is working on establishing a set of neighborhood safety strategies, similar to the housing fund strategies that neighborhoods could opt to consider for their NRP Phase II plans. When ready, these program strategies would be sent to the neighborhoods for a 45-day review and comment period.

**VII. ADJOURNMENT**

Upon a motion by Jon Olson and seconded by Ken Kelash, the meeting was adjourned at 6:15 p.m.

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Carsten Slostad, Secretary Pro Tem

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**ATTEST:** Joe Mullery, Chair