

CONTRACT BUDGET AND COST BREAKDOWN

SCHEDULE A

Agency: _____

Reporting Period: _____

| # | COST CATEGORY | CONTRACT BUDGET | ACTUAL CUMULATIVE COSTS TO END OF PRECEDING PERIOD | TOTAL COSTS FOR REPORTING PERIOD | TOTAL COSTS THROUGH END OF REPORTING PERIOD (B+C) | BUDGET BALANCE (A-D) |
|--------|--|-----------------|--|----------------------------------|---|----------------------|
| | | A | B | C | D | E |
| | Staff | \$15,947.00 | | | \$ 6,515.44 | \$9,431.56 |
| | Benefits | | | | 43.45 | (\$43.45) |
| | professional Services (bookkeeping & pay | 2,100.00 | | | 937.00 | \$1,163.00 |
| | Occupancy | | | | 1,100.00 | (1,100.00) |
| | General Liability | 1,000.00 | | | | \$1,000.00 |
| | D&O | 800.00 | | | 832.00 | (32.00) |
| | Workers Comp | | | | 606.00 | (\$606.00) |
| | payroll taxes | | | | 2,724.36 | (2,724.36) |
| 9 | Supplies & Materials | | | | 256.99 | (\$256.99) |
| 10 | payroll services | | | | | |
| 11 | Development | | | | | |
| 12 | Fundraising | | | | | |
| 13 | other (computer & tech) | | | | 215.00 | (\$215.00) |
| 14 | Web, phone, internet, printing | 153.00 | | | 924.44 | (771.44) |
| 15 | | | | | | |
| TOTAL: | | \$20,000.00 | | | \$ 14,154.68 | \$5,845.32 |