

CONTRACT BUDGET AND COST BREAKDOWN

SCHEDULE A

Agency: _____

Reporting Period: _____

#	COST CATEGORY	CONTRACT BUDGET	ACTUAL CUMULATIVE COSTS TO END OF PRECEDING PERIOD	TOTAL COSTS FOR REPORTING PERIOD	TOTAL COSTS THROUGH END OF REPORTING PERIOD (B+C)	BUDGET BALANCE (A-D)
		A	B	C	D	E
	Citywide Neighborhood Network Fund					
1	Staff expenses (administrative)	37,908.00	19,029.01	3,405.37	22,434.38	15,473.62
2	Professional services	1,800.00	1,264.12		1,264.12	535.88
3	Occupancy	12,000.00	3,408.00		3,408.00	8,592.00
4	Supplies and materials	3,542.00	611.26	827.49	1,438.75	2,103.25
5	General Liability Insurance	1,100.00	540.24		540.24	559.76
6	Directors' and Officers' Insurance	1,250.00				1,250.00
7	Workers Comp Insurance	900.00				900.00
8	Fundraising	1,500.00	25.54		25.54	1,474.46
9	Other (describe):					
	Citywide Neighborhood Network Fund TOTAL	\$60,000.00	\$24,878.17	\$4,232.86	\$29,111.03	\$30,888.97
	Equitable Engagement Fund					
9	Staff expenses (non-administrative)	62,619.00	31,714.62	4,378.33	36,092.95	26,526.05
10	Communications	3,809.00	902.45	45.00	947.45	2,861.55
11	Meeting Materials and Rentals	8,531.00	1,695.36	2,116.50	3,811.86	4,719.14
12	Other (describe):					
	Equitable Engagement Fund TOTAL	\$74,959.00	\$34,312.43	\$6,539.83	\$40,852.26	\$34,106.74
	TOTAL:	\$134,959.00	\$59,190.60	\$10,772.69	\$69,963.29	\$64,995.71

Contract # _____