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Page 2: Organization Information

**Q1**

Neighborhood Organization Information

Main Contact Name	Chris Linde
Organization Name	St Anthony West Neighborhood Organization
Organization Address:	101 South 1st Street
Organization Address 2:	P.O. Box 581064
City	Minneapolis
State	MN
Organization ZIP:	55458
Organization Email Address:	nieghbors@stawno.org
Organization Phone Number:	(612) 758-0020

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**Q2**

WEBSITE AND SOCIAL MEDIA

Website	stawno.org
Facebook	St Anthony West Neighborhood Organization (STAWNO)
Twitter	@STAWNO
Other	Instagram: stsnthonyest_mpls

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**Q3**

When and where do you hold your monthly board meetings?

2nd Thursday 6:30 PM. Ukrainian Event Center, 301 Main St NE // Also via Zoom

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**Q4**

Date of Board approval

After your board reviews this **03/14/2024** draft annual report, please provide the approval date or the anticipated approval date if not yet approved. Meeting minutes may be requested by NCR.

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Page 3: Updated Documents

**Q5**

Upload your Certificate of Insurance for liability insurance

**2023-24-STAWNo-Liability-Property-Insurance%20Certificate.pdf (23.6KB)**

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**Q6**

Upload your Certificate of Insurance for Directors and Officers Insurance

**2023-24-STAWNO-insurance%20Certificate-Non-Profit%20Directors%20%26%20Officers%20Liability.pdf (16.7KB)**

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**Q7**

Upload an update board list

**STAWNO%20Contact%20List%202024.xlsx%20-%20Contact%20List%20Summer%202022.pdf (44.3KB)**

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**Q8**

Upload your overall organizational budget

**Updated%202024%20STAWNO%20Budget%20B-2.xlsx%20-%20Sheet1.pdf (73.7KB)**

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Page 4: Staffing

**Q9**

Indicate the POSITION TITLE of each PAID EMPLOYEE OR CONTRACT STAFF (excluding professional services such as accounting, legal, etc.)

Position Title #1

**Program Coordinator**

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**Q10**

Please indicate below the AVERAGE HOURS PER WEEK of each paid staff (excluding separate professional services such as accounting, legal, etc.)

#1 Hours/Week

10.0

**Q11**

Please share the name of your accountant or bookkeeping service provider.

Elysa Webber

**Q12**

Respondent skipped this question

IF NEEDED, PROVIDE ADDITIONAL INFO  
BELOW: Note if any positions are seasonal, temporary,  
etc.

Page 5: Stakeholder Engagement - Outreach & Engagement

**Q13**

MEETINGS (Check all that apply)

Held regular committee meetings or discussion groups  
that are open to all stakeholders

,

Held at least one general membership or community  
meeting (in addition to the annual meeting) to gather  
input from residents and other stakeholders for a  
neighborhood specific initiative

**Q14**

None of the above

DOOR-TO-DOOR - with goal of face-to-face engagement  
(Check all that apply)

**Q15**

Approximately HOW MANY HOUSEHOLDS DID YOU REACH through door-knocking last year?

0

**Q16**

FLYERING - Dropping literature at doors (Check all that  
apply)

At least once reaching most or all of the neighborhood,

Carried out primarily to inform and increase  
membership and participation

,

Other (please specify):

Apartment building focused

**Q17**

Approximately HOW MANY HOUSEHOLDS DID YOU REACH through flyering last year?

600

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**Q18**

EVENTS (Check all that apply)

**Staffed a booth or table at neighborhood event or other community event that included sign-up sheets, surveys or information about your organization.**

,

**Organized one or more issue specific event (such as a safety forum, housing fair, Open Streets, Creative Citymaking, etc).**

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**Organized smaller events for specific outreach to target audiences (e.g., sidewalk tabling to reach renters, lemonade stands, tabling at Farmer's Market, etc.)**

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**Q19**

COMMUNICATION (Fill in all that apply)

Email newsletter (share frequency and subscriber total)

**once a month 1600**

Primary social media [facebook, twitter, or other] (share posting frequency and subscriber count)

**instagram**

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**Q20**

OTHER (Check all that apply)

**Developed partnerships with cultural, religious, professional or business associations to expand outreach into under-represented populations**

,

**Other activities (please describe here)::**

**Implemented a "Renter's Engagement Program" paying renters for volunteer hours**

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**Q21**

Please provide an ESTIMATE OF VOLUNTEER HOURS PROVIDED to your organization last year. (see Volunteer Hour Tracking Guide for suggested ways to calculate this.)

800

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**Q22**

HOW DID YOUR ORGANIZATION REACH OUT TO UNDERREPRESENTED GROUPS IN YOUR NEIGHBORHOOD? (Check all that apply)

Targeted outreach in apartment buildings or blocks to reach renters

,

Targeted tabling at other events or locations (such as farmers markets, cultural events, etc.)

,

Held one-time/pop up events in areas of the neighborhood that don't often have neighborhood meetings

,

Met with other agencies in the community that work closely with underrepresented constituencies in the neighborhood

**Q23**

WHAT CITY SERVICES AND SUPPORTS DID YOUR ORGANIZATION USE? (Check all that apply)

Did your staff or board members attend any monthly Citywide Neighborhood Meetingd?

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Did your organization utilize the provided legal services from MissionGuardian.com?

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Page 6: Equitable Engagement and 2024 Timeline & Goals

**Q24**

Referencing the QUANTITATIVE GOALS section of your EQUITABLE ENGAGEMENT PLAN, share your progress on the goals, sharing both success and lessons learned.

We did not have the resources to implement our door knocking program so we did not meet our goal of having conversations with 75% of doors knocked on. We had limited success with neighbors attending our meetings - the Renters Engagement Program helped. We did have success with adding one new renter on the board of directors. Finally, we did not succeed in recruiting a more diverse board member.

**Q25**

What more would you like to tell NCR or the community ABOUT YOUR STAKEHOLDER INVOLVEMENT?What are you doing that is NEW OR PARTICULARLY SUCCESSFUL TO REACH RESIDENTS and others?

Our Renters Engagement Program was a smashing success. Paying people for there time was a great idea, also having peers invovled with program made the participants feel comfortable in participating in the program.

**Q26**

Share a timeline of proposed events and activities for 2024(Format by quarter or month as you prefer. Example: "Jan-March: -Plan spring outreach event)

March - Brainstorm Summer Event Calendar of Events and Annual Meeting

April - Confirm Summer Calendar of Events, hold Annual Meeting, Launch Renters Engagement

May 11 - Dickman Park Grand Opening Event

June - Cleaning/Weeding Events

July - Movie at Dickman Park (July 5), Summer "picnic" board meeting, music event

August - Basilica Block Party at Boom Island Park

October - 5K race with Sheridan Neighborhood Organization

**Q27**

Share your 2024 Equitable Engagement Qualitative goals(Make your goals SMART: Specific, Measurable, Achievable, Relevant, and Time-Bound)

Increase participation in our Renters Engagement Program

Increase board membership

Increase renter participation at events

Create building ambassadors for each new apartment building

Create a specific plan to engage with Public Housing High rise Buildings

Page 7: Neighborhood Day 2024

**Q28**

**Other Event**

On May 11, 2024, we are hosting...

**Q29**

Date, time, and location of your Event(Ex. May 11 from 9am to 7pm at Community Rec Center, 1234 Broadway Ave, continuing through May 21)

Dickman Park Grand Opening 700 2nd St NE

**Q30**

Webpage for your event (Board elections, annual meeting, or other event)

material not created yet

**Q31**

Date / Time

**04/25/2024**

Date of your Annual MeetingIf you aren't hosting your board elections on Neighborhood Election Day, please share the exact or approximate date of your upcoming annual meeting.

**Q32**

Respondent skipped this question

Upload an Event imageWe will use this on the citywide map of Neighborhood Day to promote your event information. (See the 2023 map example)

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Page 8: Program Highlights

**Q33**

Other (please specify):

What category best describes the highlight you'd like to share?

community social event

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**Q34**

Write 2-3 paragraphs describing a highlight from 2023 related to the topic above.

Collaborated with Sheridan Neighborhood Organization to host a musical act in Dickman Park/  
This was an attempt to engage younger adults in our neighborhood to become aware of our organization.

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**Q35**

Attach a photo related to the highlight you shared in the story above.

2023-07-13%2018%2012%2004.470.jpg (4.5MB)

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**Q36**

Respondent skipped this question

What category best describes the second highlight you'd like to share? (Optional)

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**Q37**

Respondent skipped this question

Write 2-3 paragraphs describing a second highlight from 2023 related to the topic above. (Optional)

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**Q38**

Respondent skipped this question

Attach a photo related to the highlight you shared in the story above.

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