

Minneapolis Neighborhood Revitalization Policy Board

MINUTES OF THE REGULAR MEETING OF

January 28, 2002

Present and Voting:

Ron Ravensborg, Julia Burman, Carol Pass, Jeffrey Strand, Peter McLaughlin, Gail Dorfman, R.T. Rybak, Paul Ostrow, Joanne Walz (Alternate for Emmett Carson), Byron Laher (Alternate for James Colville), Ken Kelash (Alternate for Bill McCarthy), Diane Hofstede and Mark Stenglein, chair, presiding

Alternates Attending:

Judy Schwartau, Greg Bastien, Nicholas Kakos, Barret Lane

Absent:

Rep. Joe Mullery, Bob Fine, Catherine Shreves, Emmett Carson, James Colville, Bill McCarthy, John Powell, Louise Dickmeyer

Staff:

Bob Miller, Brett Feldman, Carsten Slostad

Others Present:

Bob Cooper, Gary Arntsen, Steve Brandt

I. CALL TO ORDER

Mark Stenglein, chair, called the meeting to order at 4:40 p.m. in Conference Room C-2350 in the Hennepin County Government Center. Introductions were made and new members to the Policy Board were welcomed.

II. APPROVAL OF THE AGENDA

Upon a motion by Joanne Walz and seconded by Judy Schwartau the agenda was adopted with an announcement regarding applications for neighborhood representatives to the Management Review Team added to the end of the meeting.

III. APPROVAL OF THE MINUTES

Upon a motion by Jeffrey Strand and seconded by Byron Laher the minutes of the December 17, 2001 meeting were adopted as drafted and presented.

IV. POLICY ITEMS

1. Appointment of the Nominating Committee

Mark Stenglein, chair, appointed Byron Laher, Diane Hofstede and Julia Burman to serve as a nominating committee to nominate Policy Board officers for election at the February Policy Board meeting.

2. NRP Policy Board Audit for Calendar Year 2000

Bob Miller briefly reviewed the audit for calendar year 2000 distributed in the Board packet and pointed out that this is the third consecutive year that NRP has received an “unqualified” opinion on its financial condition and a management letter that contains no findings from the auditors. The audit report was received and filed.

3. Phase II Affordable Housing Reserve Fund [NRP / FR#2002-01]

Bob Miller reminded members that last July (2001) the Board froze funds for the Phase II Affordable Housing Reserve Fund and directed that the proposals received from the Affordable Housing RFP be kept unopened until the Policy Board made a decision to release these funds and continue the process for Phase II. He continued by addressing the issue of whether or not there are sufficient assurances of future funding to release this freeze. He assured Policy Board members that NRP has and will continue to have sufficient funding reserves to allow the release of funds for affordable housing projects submitted in response to the RFP. Based upon the City’s stated commitment to fully fund NRP by 2015 and the level of current reserves, Bob Miller recommended that the Policy Board release up to \$4 million for the Phase II Affordable Housing Reserve fund and that the selection process for this program continue as previously adopted by the Board. He projected that the review of the submitted proposals could be completed and a recommendation could be presented to the Policy Board at the March meeting. Upon a motion by Jeffrey Strand and seconded by Diane Hofstede the following resolution was adopted.

RESOLVED: That the Minneapolis Neighborhood Revitalization Policy Board (Board) authorizes the Director to request: 1) that the City Council appropriate \$4,000,000 to the Minneapolis Community Development Agency’s Fund CNRO (NRP Program Funds); 2) that these funds be used for projects that are evaluated and approved by the Board as funding recipients from the Affordable Housing Reserve Fund; and 3) that the City Council and the MCDA Board of Commissioners authorize the appropriate City and MCDA officers to execute any needed contracts to implement this action;

RESOLVED FURTHER: That this action is based on the City's stated commitment to fully fund NRP; and

RESOLVED FURTHER: That NRP staff are directed to open the proposals received in response to the Affordable Housing Reserve Fund RFP, evaluate the proposals in accordance with the criteria adopted by this Board, and present a recommended approval list with award amounts to this Board as soon as is possible.

4. Personnel Committee / Objectives for the Director [NRP / PR#2002-01]

Diane Hofstede reported on behalf of the personnel committee, reminding members that the objectives for the Director were distributed at the last meeting for member comment. As no comments have been submitted the objectives are now ready to be adopted. Upon a motion by Ken Kelash and seconded by Mark Stenglein the objectives were adopted.

5. Accounting Assistance for Neighborhood Organizations

Bob Miller reported that work teams have been assembled to explore ways that financial accounting assistance for neighborhoods could be provided. He projected that a report and possible recommendations would be ready for the Policy Board's March meeting.

V. ACTION ITEMS

**1. Memorandum of Understanding between NRP / [NRP / PR#2002-01]
University of St. Thomas & Metropolitan Alliance of Community Centers**

Ken Kelash moved and Diane Hofstede seconded a motion to approve a memorandum of understanding between NRP the University of St. Thomas and the Metropolitan Alliance of Community Centers regarding the Community Leadership Institute and authorized the Director to enter into this agreement on behalf of the Policy Board. The motion carried.

2. Powderhorn Park Neighborhood Phase II Plan Development Request
[NRP / FR#2002-02]

Upon a motion by Peter McLaughlin and seconded by Ken Kelash the following resolution was adopted.

RESOLVED: That the Minneapolis Neighborhood Revitalization Policy Board hereby authorizes the use of up to \$39,770 from the Phase II Plan Development Advance Fund for Phase II Plan development activities in the Powderhorn Park neighborhood.

3. Minneapolis Schools “Second 7.5%” NRP Funds for Longfellow

[NRP / FR#2002-03]

Upon a motion by Peter McLaughlin and seconded by Gail Dorfman the following resolution was adopted.

RESOLVED: That the Minneapolis Neighborhood Revitalization Policy Board approves the use of up to \$50,000 of Minneapolis Schools “Second 7.5%” NRP funds for playground improvements at Hiawatha Playground in the Longfellow neighborhood.

VI. REPORTS

1. By-laws Review

Mark Stenglein, chair, appointed Ken Kelash, Gail Dorfman and Jeffrey Strand to serve on a sub-committee to review the Policy Board By-Laws and Board membership.

2. Management Review Team

Judy Schwartau reported that the neighborhood representatives have begun the process for appointment of neighborhood representatives to the Management Review Team.

VII. ADJOURNMENT

The meeting was adjourned at 5:30 p.m.

Carsten Slostad, Secretary Pro Tem

ATTEST: Mark Stenglein, Chair