

## **Minneapolis Neighborhood Revitalization Policy Board**

### **MINUTES OF THE REGULAR MEETING OF**

**October 20, 2003**

#### **Present and Voting:**

Ron Ravensborg, Cam Gordon, Carol Pass, Nicholas Kakos, Peter McLaughlin, Gail Dorfman, R.T. Rybak, Paul Ostrow, John Erwin (Alternate for Park Board), Ken Kelash (Alternate for Central Labor), and Diane Hofstede, chair, presiding

#### **Alternates Attending:**

Julia Burman, Greg Bastien, Debbie Evans, David Fey,

#### **Absent:**

Mark Stenglein (excused), Rep. Joe Mullery, Bob Fine, Sharon Henry-Blythe, Emmett Carson, Byron Laher (excused), Bill McCarthy, Angela Sterns

#### **Staff:**

Bob Miller, Stacy Sorenson, Carsten Slostad

#### **Others Present:**

Jeff Schneider, Emily Ero-Phillips, Elissa Cottle, Gordon Kepner, Joanne Whiterabbit

### **I. CALL TO ORDER**

Diane Hofstede, chair, called the meeting to order at 4:43 p.m. in Conference Room C-2350 in the Hennepin County Government Center.

### **II. APPROVAL OF THE AGENDA**

The chair asked that the Director's memorandum to the Policy Board be added to the Presentations & Reports section of the agenda. Upon a motion by Ken Kelash and seconded by Nicholas Kakos the agenda as amended was adopted.

Cam Gordon then expressed his concern that his item, which was tabled at the last meeting, was not on the agenda. He then moved and Gail Dorfman seconded that his Diversity Task Force Proposal be taken off the table and added to the November agenda. The motion carried. Members suggested that background materials be provided in the November meeting packet.

### **III. APPROVAL OF THE MINUTES**

Upon a motion by Nicholas Kakos and seconded by Ken Kelash the minutes of the September 22, 2003 meeting were adopted.

**IV. ACTION ITEMS**

**1. Marcy Holmes Plan Modification #24**

[NRP / FR#2003-29]

Upon a motion by Nicholas Kakos and seconded by Ken Kelash the following resolution was adopted.

**RESOLVED:** That in accordance with the Minneapolis Neighborhood Revitalization Policy Board (Board) policy on “Changing Approved Action Plan and Early Access Requests” policy (approved by the NRP Policy Board on June 6, 1994 and amended on September 5, 1995) the Board hereby approves the Director’s recommendation to authorize the reallocation of \$361,685.29 between existing plan strategies and revise 15 strategies as requested by the Marcy-Holmes Neighborhood; and,

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to: (1) request that the City Council and the Mayor authorize the appropriate City officers to enter into any contracts or agreements needed to implement the activities described in this report; and (2) further request that the MCDA Board of Commissioners authorize the appropriate MCDA officers to enter into any contracts or agreements necessary to implement the activities above.

**2. Affordable Housing Reserve Fund**

[NRP / PR#2003-17]

Bob Miller reported, based upon the Policy Board motion from the November 2002 meeting, that an RFP process for year two of the Affordable Housing Reserve Fund was conducted and closed on September 30<sup>th</sup>. Fourteen proposals were received and a proposal summary was included in the packet.

Ken Kelash moved and Nicholas Kakos seconded the following resolution.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board Chair re-establish the Phase II Steering Committee to review Phase II planning based upon the new dollar figures that have been projected and to determine whether there is funding to continue the Affordable Housing Reserve Fund as planned.

Discussion on what the committee would review and how the committee would be formed then occurred. Paul Ostrow asked that the housing ownership option discussed previously (March 23, 2003) be reconsidered as well by the committee. Several concerns were raised about the charge to this committee and what the deadlines would be for their work. It was suggested that staff begin work and that the chair present the committee and its charge at the November meeting.

Paul Ostrow then moved a substitute resolution, seconded by John Erwin as follows:

**RESOLVED:** That consideration of forming a committee to review Phase II planning be postponed for one cycle. When it is considered at the next meeting, a slate of committee membership would be approved and the specific charge of the committee would also be approved.

The substitute motion was then approved with Ken Kelash and Ron Ravensborg voting against it.

*At this point in the meeting R.T. Rybak asked the chair to consider moving the update on the Public Service CDBG Allocation Process to this portion of the agenda to accommodate his schedule. It was agreed and the following report was discussed.*

**3. Update on the Public Service CDBG Allocation Process** [NRP / PR#2003-18]

R.T. Rybak reported that even though the City Council did not support his idea to have the NRP participate in the Public Service CDBG allocation process, he recommended that this would be a good time for staff to identify strategies from neighborhood plans that should be considered in the CDBG allocation process for funding.

Nicholas Kakos then moved with Ken Kelash seconding the following resolution:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Policy Board requests that staff be directed to explore the feasibility of incorporating neighborhood social needs in plans in applying for access to CDBG funding.

**V. POLICY ITEM**

**1. NRP Housing Audit**

To comply with a request of the City Council that was made during the debate on the revision of the NRP Ordinance, an audit of NRP dollars spent on housing was conducted. The results of this audit were distributed to the Policy Board members. A discussion on the methodology of reporting MCDA administrative expense from the Common Project then occurred. The report was received and filed.

**VI. PRESENTATIONS & REPORTS**

**1. NRP Fiscal Year 2004 Administrative Budget**

Bob Miller presented the NRP Fiscal Year 2004 administrative budget for Policy Board review. He pointed out that it has been reduced by 18% with the largest reductions in the professional services areas. Action on the budget is scheduled for the November meeting of the Policy Board.

**2. Bob Miller Memorandum**

This item, added to the agenda at the beginning of the meeting, was postponed to a future meeting because of time limitations.

**VII. ADJOURNMENT**

The meeting was adjourned at 6:30 p.m.

---

Carsten Slostad, Secretary Pro Tem

---

**ATTEST:** Diane Hofstede, Chair