

**Minneapolis Neighborhood Revitalization Policy Board**

**MINUTES OF THE REGULAR MEETING OF**

**November 22, 2004**

**Present and Voting:** Debbie Evans, Zachary Korb, Nicholas Kakos, Sean Wherley (At-Large Alternate sitting for Revitalization), Peter McLaughlin, R.T. Rybak, Paul Ostrow, Jon Olson, Ken Kelash, Tony Looking Elk, Diane Hofstede and Rep. Joe Mullery, chair, presiding

**Alternates Attending:** Carol Pass, Jeffrey Strand, David Fey

**Absent:** Cam Gordon, Michael Opat, Dennis Schapiro, Emmett Carson, Byron Laher, Todd Klingel.

**Staff:** Bob Miller, Jack Whitehurst, Barb Lickness, Carsten Slostad

**Others Present:** Jeff Schneider, Don Snyder, Elizabeth Ryan, Kim Vohs, Elena Gaarder, June Peterson, Gary Arntsen, Jay Fetyko, and Jeff Kraker

**I. CALL TO ORDER**

Representative Joe Mullery, chair, called the meeting to order at 4:40 p.m. in Conference Room C-2350 in the Hennepin County Government Center.

**II. APPROVAL OF THE AGENDA**

Upon a motion by Ken Kelash and seconded by Nicholas Kakos the agenda was adopted.

**III. APPROVAL OF THE MINUTES**

Upon a motion by Ken Kelash and seconded by Jon Olson the minutes of the October 25, 2004 meeting were adopted.

**IV. POLICY ITEMS**

**1. Policy Board Meeting Dates for 2005**

[NRP / PR#2004-38]

Upon a motion by Jon Olson and seconded by Ken Kelash the following resolution setting the dates for Policy Board meetings in 2005 was adopted:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program Policy Board sets the following dates for meetings in 2005.

January 24	May 23	September 26
February 28	June 27	October 24
March 28	July 25	November 21
April 25	August 22	December 19

## 2. Housing Funds Proposal

[NRP / PR#2004-39]

Bob Miller reviewed the yearlong process used to arrive at the current version of the Housing Funds Proposal and then highlighted some of the most recent changes made to the proposal. R.T. Rybak moved adoption of the "NRP Housing Fund Proposals & Program Guidelines". Ken Kelash seconded the motion. A discussion on the potential for adding additional funds and the continuing need for allowing minor adjustments to the options and guidelines then occurred. Nicholas Kakos moved to amend the resolution by adding the following additional clause. Jon Olson seconded his motion and the amendment was adopted.

**RESOLVED FURTHER:** *That each fund plan administrator in concurrence with the NRP executive director has the authority to modify or adjust the housing program guidelines as deemed necessary provided the modifications are not substantive or significant in nature.*

The resolution as amended was then adopted as follows:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program Policy Board approves and adopts the "NRP Housing Fund Proposals & Program Guidelines" dated November 22, 2004 as the framework for NRP sponsored Housing Funds that will be offered to neighborhoods;

**RESOLVED FURTHER:** That the Director is authorized to begin development of a Request for Proposals to describe the proposed funds and seek potential Fund Administrators;

**RESOLVED FURTHER;** That the Director provide the Board with the draft RFP for review, comment, and approval by January 14, 2005;

**RESOLVED FURTHER:** That each fund plan administrator in concurrence with the NRP executive director has the authority to modify or adjust the housing program guidelines as deemed necessary provided the modifications are not substantive or significant in nature.

R.T. Rybak then moved a request to develop a corridor-housing fund to add to the adopted housing funds proposal. This fund would be available to all neighborhoods but would be especially applicable to neighborhoods working with the City's Corridor Housing Program. Staff would develop the proposed fund and bring it to the December meeting for discussion and approval to distribute the proposal to neighborhoods for review and comment. Paul Ostrow seconded the motion. The adopted resolution is as follows:

[NRP / PR#2004-40]

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program Policy Board directs staff to develop a corridor-housing fund proposal for Policy Board consideration at the December meeting of the Board.

### 3. NRP Business Plan

[NRP / PR#2004-41]

Ken Kelash moved and Diane Hofstede seconded adoption of the revised NRP Business Plan. Bob Miller briefly reviewed the changes made to the plan from the draft distributed in September. Zachary Korb expressed concern that the proposed goal of "identify and support a continuing and stable source of funding for NRP" that was included in the September draft was dropped in the version now offered for adoption. He wanted to keep this in the plan and moved to amend the plan by reinserting the deleted revised goals. Diane Hofstede seconded the motion. The discussion that followed focused on how best to conduct a review of the current Phase II Goals. As a result of the discussion, Zachary withdrew his amendment and a vote on the main motion was taken, which carried. The resolution as adopted is as follows:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board (Board) approves and adopts the Minneapolis Neighborhood Revitalization Program (NRP) Business Plan for 2005-2009 with the amendments attached to this Memorandum;

**RESOLVED FURTHER:** That the Director is authorized to distribute the 2005-2009 NRP Business Plan to the neighborhoods of Minneapolis and the jurisdictions partnering in NRP.

[NRP / PR#2004-42]

Nichols Kakos then moved with Diane Hofstede seconding the following resolution:

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board establish a Task Force to review the progress of the Business Plan to date relative to determining the objective of satisfying the established goals of NRP, recommending any changes or modifications thereto, and establishing a process for annual evaluation thereafter.

#### 4. NRP Fiscal Year 2005 Administrative Budget

[NRP / FR#2004-23]

Bob Miller informed the members that the only change to the budget from the previous draft was an additional \$40,000 set aside for the Development Finance Division. Upon a motion by Diane Hofstede and seconded by Ken Kelash the following resolution was adopted.

**RESOLVED:** That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board approves and adopts the Neighborhood Revitalization Program Administrative Budget for Fiscal Year 2005, in the amount of \$1,545,912 as detailed in "Attachment A" which is incorporated herein by reference; authorizes the Director to spend up to that amount on administrative expenses generally in accordance with Attachment A, with total expenditures in the "Compensation" (4000-4900 and 7800-7860 account codes) and "Non-Compensation" categories to be limited to the amounts indicated in that budget, but with discretion to adjust amounts among the specific "Non-Compensation" line items as needed and between "Compensation" and the "Non-Compensation" category for "Professional Services" without further approval from this Board; and appropriates \$1,545,912 of NRP Program Moneys for administrative expenditures in 2005;

**RESOLVED FURTHER:** That the Director is hereby authorized and directed to request that the City Council, City of Minneapolis, appropriate \$1,545,912 to Fund CNR0-890-3550 for the purposes herein authorized, and to request that CPED immediately transfer \$1,545,912 to the NRP's City of Minneapolis Fund 230; and,

**RESOLVED FURTHER:** That the Director is hereby authorized to negotiate and sign any Professional Services Agreements or Memorandums of Understanding needed to secure the services in Attachment B.

#### 5. Legislative Agenda Notification

[NRP/ PR#2004-43]

Debbie Evans expressed concern over a resolution recently passed by the City Council requesting that NRP provide 30-day notice on any proposed legislation. It was her understanding that notification was to be reciprocal and the resolution the Council adopted did not include reciprocity. She then requested that the City of Minneapolis provide suggested legislative positions and any proposed legislation amending NRP statutes or directly affecting citizen participation or its funding in the City of Minneapolis in writing to the Policy Board. She then moved the following resolution, which was seconded by Nicholas Kakos.

**RESOLVED:** *That the Minneapolis Neighborhood Revitalization Program Policy Board (“Board”) formally requests that the City of Minneapolis and its staff provide copies of all legislative suggestions, draft legislative agendas, and proposed legislation amending the NRP statutes, or any other legislation impacting the NRP or the City’s obligation to fund the NRP, or legislative suggestions directly affecting neighborhood organizations, citizen participation or its funding in the City of Minneapolis to the Chair of the NRP Policy Board and to the leader of the other governing boards.*

**RESOLVED FURTHER:** *That the Board further requests that all amendments to the NRP statutes, or any other legislation impacting the NRP or the City’s obligation to fund the NRP, and any other legislation that directly affects neighborhood organizations, citizen participation or its funding in the City of Minneapolis that are proposed to or supported by the City Council or by City staff be provided at least thirty (30) days in advance of the introduction to the legislature.*

The discussion that occurred on her motion lead Nicholas Kakos to offer the following substitute motion, which was seconded by Diane Hofstede. The substitute motion to postpone was adopted.

**RESOLVED:** That the issue of legislative notification be postponed for discussion at the December meeting of the Policy Board.

## V. **ACTION ITEMS**

### **1. Powderhorn Park NRP Phase II Neighborhood Action Plan [NRP / FR#2004-24]**

The Policy Board approved Powderhorn Park’s first Phase II plan in September 2002. The plan has now been revised to reflect the reduction of funding and is ready for adoption. Bob Miller pointed out that the a good portion of the administrative costs included in the plan were the result of the long period of time that Powderhorn has been waiting for its Phase II allocation and plan development approvals. Elena Gaarder, Executive Director of PPNA, presented a short review of the final plan on behalf of the neighborhood. Upon a motion by Peter McLaughlin and seconded by Ken Kelash the following resolution was then adopted:

**WHEREAS:** The Minneapolis Neighborhood Revitalization Program (NRP) Policy Board (“Board”) adopted the Powderhorn Park NRP Phase II Neighborhood Action Plan on September 23, 2002;

**WHEREAS:** On April 19, 2004, the Board approved Phase II allocations that included an allocation for the Powderhorn Park neighborhood of \$687,638, based on the Phase II revenues projected for NRP;

**WHEREAS:** The amount allocated to Powderhorn Park was significantly lower than the level projected for the neighborhood when its plan was being developed and initially approved;

**WHEREAS:** The Powderhorn Park neighborhood has conducted an extensive Phase II neighborhood plan review and modification process and has submitted a modified Powderhorn Park NRP Phase II Neighborhood Action Plan that requests a Phase II allocation of \$687,638;

**THEREFORE, BE IT RESOLVED:** That the Minneapolis Neighborhood Revitalization Program Policy Board hereby accepts and adopts the modified Powderhorn Park NRP Phase II Neighborhood Action Plan dated June 29, 2002 and revised November 4, 2004;

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to request that the City Council and Mayor [a] amend the 2004 General Appropriation resolution by increasing the Community Planning and Economic Development Department agency Fund CNR – NRP Program Fund (CNR0-890-3550) by \$497,868 and [b] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities above;

**RESOLVED FURTHER:** That up to 70 percent of the amount approved for this plan (\$481,346) shall be available for obligation in the first three (3) years after approval of the appropriation for this plan.

**2. Logan Park NRP Phase II Neighborhood Action Plan** [NRP / FR#2004-25]

The Policy Board approved Logan Park’s first Phase II plan in September 2003. The plan has now been revised to reflect the reduction of funding and is ready for adoption. Bob Miller introduced Jay Fetyko, Jeff Kraker and Kim Vohs, who presented a brief review of the plan on behalf of the neighborhood. Upon a motion by Paul Ostrow and seconded by Jon Olson, the following resolution was adopted.

**WHEREAS:** The Minneapolis Neighborhood Revitalization Program (NRP) Policy Board (“Board”) adopted the Logan Park NRP Phase II Neighborhood Action Plan on September 22, 2003;

**WHEREAS:** On April 19, 2004, the Board revised the Phase II allocation available for the Logan Park neighborhood to \$418,010, based on the Phase II revenues projected for NRP;

**WHEREAS:** The Logan Park neighborhood has conducted an extensive Phase II neighborhood plan review and modification process during 2004 and has submitted a modified Logan Park NRP Phase II Neighborhood Action Plan that requests a Phase II allocation of \$418,010;

**BE IT RESOLVED:** That the Minneapolis Neighborhood Revitalization Program (NRP) Policy Board hereby accepts and adopts the modified Logan Park NRP Phase II Neighborhood Action Plan dated June 29, 2003 and revised July 22, 2004;

**RESOLVED FURTHER:** That the Board hereby authorizes the Director to request the City Council and Mayor [a] amend the 2004 General Appropriation Resolution by increasing the Community Planning and Economic Development Department agency Fund CNR0 – NRP Program Fund (CNR)-890-4550) appropriation by \$369,110 and [b] authorize the appropriate City officers to enter into any contracts or agreements necessary to implement the activities above;

**RESOLVED FURTHER:** That up to 70 percent of the amount approved for this plan (\$292,607) shall be available for obligation in the first three (3) years after approval of the appropriation for this plan.

## **VI. PRESENTATIONS & REPORTS**

### **1. Neighborhood Representative Election Results**

The election of Neighborhood Representatives and Alternates to the 2005 Policy Board was held on November 18, 2004 and the following persons were duly elected.

At-Large Representative  
At-Large Alternate

Debbie Evans  
*Open seat*

Protection Representative  
Protection Alternate

Jeffrey Strand  
Nicholas Kakos

Revitalization Representative  
Revitalization Alternate

Sean Wherley  
Al Bangoura

Redirection Representative  
Redirection Alternate

Carol Ann Pass  
*Open seat*

## **2. Prospect Park / East River Road NRP Phase I Plan Review**

The Prospect Park / East River Road NRP Phase I Plan Review was received and filed.

Nicholas Kakos pointed out that comments from a neighborhood resident, Steve Ficker, were included with the meeting materials for the information of the Board. Bob Miller informed the Board that the neighborhood had overwhelming voted not to include Mr. Ficker's comments in their Phase I Plan Review. They were included in the meeting materials at the request of Mr. Ficker.

## **VII. ADJOURNMENT**

The meeting was adjourned at 6:45 p.m.

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Carsten Slostad, Secretary Pro Tem

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**ATTEST:** Joe Mullery, Chair